

**RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
Oakland, New Jersey**

REGULAR PUBLIC MEETING MINUTES

January 22, 2018

Ramapo High School, Auditorium

Roll Call – Executive Session

Upon roll call at 7:05 P.M., the Board members responded as follows: Mmes. Becker, Castor, Kilday, and Quinlan. Messrs. Becker, Bunting (ABSENT), Butto, and Porro (ABSENT). Mrs. Beverly MacKay, Superintendent of Schools; and Mr. Frank C. Ceurvels, Business Administrator/Board Secretary were also present.

The meeting was called to order by the Board president at 7:05 P.M. Mrs. Castor announced that adequate notice of the meeting has been posted and published as required by law.

A motion was made by Mrs. Quinlan and seconded by Mrs. Kilday and unanimously carried to move into Closed Executive Session for the purpose of discussing personnel, litigation, and negotiations. Information from the Closed Executive Session will be made public at the discretion of the Board, as per Board Bylaw 0166, Executive Sessions, or as otherwise authorized by law. The Closed Executive Session was adjourned at 8 P.M.

Roll Call – Regular Public Meeting

Upon roll call at 8:05 P.M. Board members responded as follows: Mmes. Becker, Castor, Kilday, and Quinlan. Messrs. Becker, Bunting, Butto (ABSENT), and Porro (8:10 P.M.). Mrs. Beverly MacKay, Superintendent of Schools; and and Mr. Frank C. Ceurvels, Business Administrator/Board Secretary were also present.

The meeting was called to order by the Board president at 8:05 P.M. Mrs. Castor announced that adequate notice of the meeting has been posted and published as required by law. She read a public statement advising the public to be aware that employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Mrs. Castor further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

BOARD PRESIDENT'S REPORT

Mrs. Castor welcomed everyone to the meeting.

Mrs. Castor invited Mr. Mahtabfar, RHS, Student Board Representative and Mr. Forsyth, IHHS, Student Board Representative, to present their reports as follows: Mr. Matabfar stated: 1) the Relay for Life Kick Off was held last week; 2) the Science Competition was held last week; 3) the Regional Academic Decathlon event was held on January 27; and 4) RHS Winter sports teams are doing well. Mr. Mahtabfar also thanked all of the RHS teachers for their continued support of the RHS student body. Mr. Forsyth stated: 1) 94 District students will be participating in the State DECA Competition; 2) a Blood Drive was held on January 11; 3) the IHHS Hockey Team placed second in the County Tournament; and 4) Quarterlies are scheduled this week. Mr. Forsyth also thanked all of the IHHS teachers for their continued support of the IHHS student body.

Mrs. Castor thanked Mr. Mahtabfar and Mr. Forsyth for their reports.

Mrs. Castor invited Mr. Ron Anello, RHS Director of Athletics and Activities, to introduce the coaches of the Boys' Soccer Team and Girls' Tennis Team. Mr. Marchese discussed the Girls' Tennis Team's season and Mr. Baumgarten discussed the Boys' Soccer Team's season. Certificates of Achievement were presented to the members of the RHS Girls' Tennis Team and RHS Boys' Soccer Team with for their outstanding seasons.

Mrs. Castor and Mrs. MacKay congratulated the members of the RHS Girls' Tennis Team and Boys' Soccer Team for their outstanding seasons.

SUPERINTENDENT'S REPORT

Mrs. MacKay congratulated the student athletes for their accomplishments.

She stated that the Regional Academic Decathlon was held at Ramapo High School on January 27. Ramapo High School will host the State Academic Decathlon on March 3.

She also reported that the Relay for Life Kickoff Event held last week was a success. The Relay for Life event is scheduled in May.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Ceurvels reported on District capital projects/initiatives as follows: 1) the District's application for the Energy Audit is being finalized; 2) the District's QSAC Report was revised to deduct ten points from the total score in the Governance Section and was re-submitted to the State for review; and 3) the bid opening for the Bleacher Projects was held and two resolutions are on tonight's Agenda; one, to fund the project and one, to award the projects. Construction meetings will be scheduled for these projects in the near future.

Mr. Ceurvels will continue to update the Board members as to the status of these capital projects/initiatives.

Mrs. Castor discussed the status of negotiations between the Board of Education and representatives of the RIHEA. She closed her remarks by stating that the Board members respect the teachers and the support staff for their many contributions to the District's educational program.

PUBLIC DISCUSSION OF AGENDA AND NON-AGENDA ITEMS

A. Moved by PORRO Seconded BUTTO to open the meeting to public discussion.

Members of the RIHEA and several members of the public addressed the Board regarding the status of negotiations between the Board of Education and the Ramapo Indian Hills Education Association.

B. Moved by KILDAY Seconded BUTTO to close public discussion of agenda items and to re-enter the Regular Public Meeting.

Recess

Upon motion of Mr. Porro, seconded by Mrs. Quinlan and carried the Board recessed the Reorganization/ Action/Work Session at 10 P.M.

Reconvene

Upon motion of Mrs. Kilday, seconded by Mrs. Quinlan the Reorganization/ Action/Work Session was reconvened at 10:10 P.M. by Mrs. Castor.

ACTION ITEMS - ✓ = Yes

The following motion was approved by roll call:

Moved by: BECKER Seconded: QUINLAN

To approve Closed and Work Session/Regular Public Meeting Minutes of December 11, 2017.

RC): Becker ✓, Becker ✓, Bunting **ABSENT**, Kilday ✓,
Porro ✓, Quinlan ✓, Butto ✓, Castor ✓

The following motions were approved by roll call: **P1 – PO1**

Moved by: QUINLAN Seconded: BECKER

PERSONNEL

- P1. That as recommended by the Superintendent of Schools, the following person be appointed to fill the position for the length of time and with the compensation noted, subject to all federal, state, county, and local regulations, governing said employment; and further that the president and secretary, as proper officers of the Board of Education, be authorized and directed to issue the proper contract for the 2017-18 School Year; and move to approve applicant's attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, *N.J.S.A. 18A:6-4.13 et seq.*, and *N.J.S.A. 18A:12-1 et seq.*, as applicable. Salary guide placement to remain at the 2015-16 salary guide levels until such time when the 2017-18 salary guide has been approved, in accordance with the New Jersey Supreme Court Neptune Decision. Further move to approve the assignment of the appropriate Unique Position Code as required by State Statute.

<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Basis of Employment</u>	<u>Employment Date</u>	<u>Annual Salary</u>
John Crouch	Science/ RHS ¹	BA, Step 1	10 months ²	1/29/18 - 6/30/18	\$47,534 ³

¹Replacement for Mark Harley

²Plus 3 transition days

³Pro-rated

- P2. To amend the request for a paid Maternity Leave of Absence (Presumptive Period of Disability), utilizing unused sick leave as allowed by law, for Danielle Maglietta, IHHS, Math, effective on or about November 14, 2017 - January 18, 2018, and an unpaid Family Leave of Absence utilizing The Family and Medical Leave Act (FMLA) effective on or about January 19 - April 20, 2018.
- P3. To amend the appointment of David Hesselgrave, IHHS, Math, Temporary Replacement Teacher for Danielle Maglietta, not accruing tenure in the position, BA+15, Step 11, \$62,272, pro-rated, effective for the period November 14, 2017 – April 23, 2018, plus two transition days, and subject to all federal, state, county and local regulations, governing said employment; and further move to approve applicant's attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, *N.J.S.A. 18A:6-4.13 et seq.*, and *N.J.S.A. 18A:12-1 et seq.*
- P4. To approve the request for a paid Maternity Leave of Absence (Presumptive Period of Disability), utilizing unused sick leave as allowed by law, for Lauren Gibson, RHS, Art, effective on or about May 15 - June 22, 2018.
- P5. To approve the appointment of the following individual listed below as a Substitute Teacher effective for the 2017-18 School Year; and move to approve applicant attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, *N.J.S.A. 18A:6-4.13 et seq.*, and *N.J.S.A. 18A:12-1 et seq.*, as applicable:

Kelli O'Hanlon

District

- P6. To approve the appointment of Spring Production Staff, effective for the 2017-18 School Year. Further move to approve the applicants' attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, *N.J.S.A. 18A:6-4.13 et seq.*, and *N.J.S.A. 18A:12-1 et seq.*

Indian Hills High School

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
John Fazio	Set Designer & Construction	\$1,500

Susan Heerema	Orchestra Conductor	\$500
Susan Lehner	Lighting Designer	\$2,000

Ramapo High School

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Adam Nemeth	Lighting Designer	\$2,000

- P7. That as recommended by the superintendent of schools, the following persons be approved as athletic coaches, subject to all federal, state, county and local regulations, governing said employment; effective for the 2017-18 School Year; and move to approve applicants’ attestation that he / she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq.* Salary guide placement to remain at the 2015-16 salary guide levels until such time when the 2017-18 salary guide has been approved, in accordance with the New Jersey Supreme Court Neptune Decision as follows:

Indian Hills High School

<u>Name</u>	<u>Position</u>	<u>Certification</u>	<u>Step</u>	<u>Stipend</u>
Dana Illge	Asst. Basketball Cheerleading	Substitute	1	\$1,334
Matt Tuohy	Asst. Indoor Track	Substitute	1	3,572

- P8. To approve, as recommended by the Superintendent of Schools, the appointment of a Special School Advisor, subject to all federal, state, county, and local regulations, governing said employment, effective for the 2017-18 School Year; and move to approve applicant’s attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq.* Salary guide placement to remain at the 2015-16 salary guide levels until such time when the 2017-18 salary guide has been approved, in accordance with the New Jersey Supreme Court Neptune Decision as follows:

Ramapo High School

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
Jonathan Samarro	Movie Club	4	\$1,606

- P9. To rescind the appointment of Siani Jordan, IHHS Asst. Basketball Cheerleading, effective immediately.

- P10. To accept retirement, with regret, effective March 1, 2018, as follows:

WHEREAS, Annette Sudol has dedicated herself to the Ramapo Indian Hills Regional High School District for 31 years and 6 months as a Learning Disabilities Teacher - Consultant, Special Services Teacher, and Supplemental Teacher; displaying an unselfish commitment to our children; exemplifying the ideals of professionalism and the standard of excellence, and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education, together with its citizens, wishes to acknowledge exemplary service that Annette Sudol has provided our children,

NOW, THEREFORE, BE IT RESOLVED THAT the Ramapo Indian Hills Regional High School District Board of Education does hereby extend its appreciation and gratitude to Annette Sudol in recognition of her exemplary service to our school district.

P11. To accept retirement, with regret, effective June 30, 2018, as follows:

WHEREAS, James Drobinske has dedicated himself to the Ramapo Indian Hills Regional High School District for 29 years as an Applied Technology Teacher, Science Teacher, District Head Teacher, and Robotics Club Advisor; displaying an unselfish commitment to our children; exemplifying the ideals of professionalism and the standard of excellence, and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education, together with its citizens, wishes to acknowledge exemplary service that James Drobinske has provided our children,

NOW, THEREFORE, BE IT RESOLVED THAT the Ramapo Indian Hills Regional High School District Board of Education does hereby extend its appreciation and gratitude to James Drobinske in recognition of his exemplary service to our school district.

P12. To accept retirement, with regret, effective June 30, 2018, as follows:

WHEREAS, Diane Pevny has dedicated herself to the Ramapo Indian Hills Regional High School District for 32 years and 5 months as a Physical Education/Health Teacher, Head Teacher, Girls’ Basketball Coach, Assistant Girls’ Basketball Coach, Assistant Softball Coach, and Varsity I Advisor; displaying an unselfish commitment to our children; exemplifying the ideals of professionalism and the standard of excellence, and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education, together with its citizens, wishes to acknowledge exemplary service that Diane Pevny has provided our children,

NOW, THEREFORE, BE IT RESOLVED THAT the Ramapo Indian Hills Regional High School District Board of Education does hereby extend its appreciation and gratitude to Diane Pevny in recognition of her exemplary service to our school district.

P13. To accept, with regret, the resignation of District staff as follows:

<u>Name</u>	<u>Effective Date</u>
Mark Harley, RHS, Science	January 26, 2018
Raymond Searles, IHHS, English/Media Center Supervisor	March 11, 2018

EDUCATION

E1. To approve the Harassment, Intimidation, & Bullying student consequences imposed during the 2017-18 School Year as a result of the HIB Investigation for RHS-HIB 2017-005.

E2. That home instruction for a District student, at the approved hourly rate, be approved as follows:

<u>Student No.</u>	<u>School</u>	<u>Grade</u>
419615	IHHS	11

E3. To approve District student field trips scheduled for the 2017-18 School Year as follows:

<u>Location</u>	<u>Group</u>	<u>Date(s)</u>	<u>Cost</u>
NJIT, Newark	RHS Panasonic Challenge	January 30, 2018	\$420
Princeton University	IHHS Social Studies	January 30, 2018	900

Ramapo High School	IHHS Choir	February 1, 2018	\$0
Skylands Arena, Stockholm	RHS Varsity Hockey	February 6, 2018	300
Camp YDP	IHHS Interact	February 7, 2018	0
Christian Healthcare Center	RHS & IHHS Youth Mental Health First Aid Training	February 8, 2018	280
Metropolitan Museum	RHS AP Modern European History	February 9, 2018	0
FDR Library & Museum	RHS American Studies	March 8, 2018	900
Stryker Ortho, Mahwah	RHS UP Engineering	March 14, 2018	280
Paterson Museum	IHHS US History	March 16, 2018	280
Orlando, FL	IHHS Softball	March 16 - 20, 2018	0
Bronx Zoo	IHHS Biology	March 28, 2018	300
Montclair State College	RHS & IHHS Dance	April 6, 2018	0
Atlanta, GA	RHS & IHHS DECA Teams	April 20-25, 2018	0
Storm King Art Center	RHS Art	April 26, 2018	0
Pax Amicus Theatre	IHHS English	May 14, 2018	0

E4. To approve in accordance with Chapter 46, Title 18A, New Jersey Statutes, and on the recommendation of the Superintendent of Schools, District Director of Student Personnel Services, and District Child Study Team that tuition and/or related services be paid for the students listed below to attend the schools indicated at the tuition costs indicated for the 2017-18 School Year as follows:

<u>Student No.</u>	<u>Placement</u>	<u>Tuition</u>
060103	The Calais School	36,831.54 ¹
052701	Legacy Treatment Services, Inc.	38,776.75 ²
032903	The Phoenix Center	40,282.24 ³

¹Pro-rated for 107 days

²Pro-rated for 109 days

³Pro-rated for 113 days

E5. To approve the resolution as follows:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the District’s participation in the Special Education Medicare Initiative (SEMI) Program for the 2018-19 School Year; and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of

Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible, classified students.

NOW, THEREFORE, BE IT RESOLVED, that the Ramapo Indian Hills Regional High School District Board of Education hereby authorizes the chief school administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of *N.J.A.C. 6A:23A-5.3* for the 2018-19 School Year.

- E7. To accept the amended the Elementary and Secondary Education Act (ESEA) Grant Entitlement for Fiscal Year 2018 as follows:

Title I, Part A Basic	\$51,144
Title II, Part A	31,451

OPERATIONS

- OP1. To approve the use of the Ramapo Indian Hills Regional High School District facilities for the date(s) indicated in accordance with the rules and regulations governing said use as follows:

Indian Hills High School

Julie Haledjian’s Basketball Camp Girls Basketball Camp; Upper Gymnasium; June 25 - 29, 2018; 9 A.M. - 12 P.M.

Ramapo High School

Diversified Strategies (Garth Weil) Education Course of Adults; Classroom & Library; Thursdays, March 1 & 8, 2018; and Tuesdays, March 6 & 13, 2018; 6:30 - 9:30 P.M.

Bill Manzo’s Tornado Track Camp Youth Track & Field Camp; Outdoor Track, Lower Gymnasium, Bathroom & Concession Stand; June 25 - 29, 2018; 8:30 A.M. - 12:30 P.M.

Bergen’s Best Soccer Camp Soccer Camp; Athletic Fields; July 23-27, 2018; 8:30 A.M. - 2:30 P.M.

Calvin Coolidge School PTO Charity Basketball Game; Gymnasium; March 25, 2018; 2 - 7 P.M.

Sandy Gordon All Girls Basketball Camp Basketball Camp; Upper & Lower Gymnasium, Cafeteria; July 9-13, 2018; 9 A.M. - 2 P.M.

David J. Van Hook DBA Set & Spike Volleyball Camp Volleyball Camp; Upper & Lower Gymnasium, Girls Locker Room & Bathroom; July 16-20, 2018; 8:30 A.M. - 12:30 P.M.

- OP2. To approve the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (“Board”) has established a Capital Reserve Account pursuant to *N.J.S.A. 18A:21-2* and *N.J.S.A. 18A:7G-31* in accordance with Generally Accepted Accounting Principles, which is subject to an annual audit; and

WHEREAS, the Board may use the Capital Reserve Account to implement a capital project in the District’s Long Range Facility Plan (hereinafter referred to as (LRFP”) as required pursuant to *N.J.S.A. 18A:7G-4(a)* and *N.J.A.C. 6A:26-2*; and

WHEREAS, pursuant to *N.J.A.C. 6A:23A-14.1*, the Board may, by resolution, transfer funds from Capital Reserve Account to the line items in the Capital

Outlay/Major Account Fund to fund the total costs of an “Other Capital Project” that would not otherwise be eligible for funding, as determined in accordance with N.J.A.C. 6A:26-3; and

WHEREAS, the 2017-18 approved budget included authorization and a separate Statement of Purpose in the amount of \$1,856,938 for a designated deposit to Capital Reserve specifically to fund Ramapo High School Visitor Bleacher Replacement and the Indian Hills High School Home and Visitor Replacement Project; and

WHEREAS, after designing the project and soliciting bids, it has been determined that an additional \$248,062 is required to adequately fund the project and provide for a 10% contingency to address any unknown issues that may arise during construction; and

WHEREAS, the Ramapo High School Visitor Bleacher Replacement and the Indian Hills High School Home and Visitor Replacement Project has been designated as a high priority project and has been added to the District’s LRFP; and

WHEREAS, the Board intends to transfer \$2,105,000 from its Capital Reserve Account to its Capital Outlay/Major Account Fund to fund the total costs of the Project.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board hereby authorizes the use of Capital Reserve to fund the Project.
2. The Board hereby approves the total transfer of \$2,105,000 from the Capital Reserve Account to the Capital Outlay/Major Account Fund to total costs.

The Board hereby authorizes the Business Administrator/Board Secretary to generate account transfers to effectuate the terms of the resolution. This resolution shall take effect immediately.

OP3. To approve the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (“the Board”) advertised for bids for the Home & Visitor’s Bleachers Replacement Project at Indian Hills High School (“Project”); and

WHEREAS, on January 18, 2018, the Board received bids for the Project; and

WHEREAS, the purported lower bidder, Alimi Builders, Inc. (“Alimi Builders”) submitted a base bid in the amount of \$996,000; and

WHEREAS, on January 18, 2018, Alimi Builders advised the Board that it made an error in its bid submission for the Project and, therefore, requested to be permitted to withdraw its bid; and

WHEREAS, it has been determined that it is in the best interest of the Board to allow Alimi Builders to withdraw its bid; and

WHEREAS, it is the Board’s desire to permit Alimi Brothers to withdraw their bid; and

WHEREAS, the next lowest bid for this Project was submitted by ML, Inc. (“ML”) with a base bid in the amount of \$1,235,000, together with Alternate No. 86C in the amount of \$15,000, Alternate No. 86G in the amount of \$15,000, and Alternate No. 86J in the amount of \$25,000, for a total contract sum of \$1,290,000; and

WHEREAS, the bid submitted by ML is responsive in all material respects and it is the Board’s desire to award the contract for the Project to ML.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby permits Alimi Brothers to withdraw their bid for the Project due to an error in its bid calculation.

BE IT FURTHER RESOLVED that the Board awards the contract for the Project to ML in a total contract sum of \$1,290,000.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

OP4. To approve the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (“the Board”) advertised for bids for the Visitor’s Bleachers Replacement Project at Ramapo High School (“Project”); and

WHEREAS, on January 18, 2018, the Board received bids for the Project; and

WHEREAS, the lowest bid for this Project was submitted by Cypreco Industries, Inc. (“Cypreco”) with a base bid in the amount of \$429,000, together with Alternate No. 85B in the amount of \$21,000, Alternate No. 85C in the amount of \$15,000, and Alternate No. 85H in the amount of \$15,000, for a total contract sum of \$480,000; and

WHEREAS, the bid submitted by Cypreco is responsive in all material respects and it is the Board’s desire to award the contract for the Project to Cypreco.

NOW, THEREFORE, BE IT RESOLVED that the Board awards the contract for the Project to Cypreco in a total contract sum of \$480,000.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

FINANCE

- F1. That the financial reports of the business administrator and the treasurer of school monies for the month of November 2017, including a cash report for that period, be approved and ordered filed.
- F2. To authorize approval of the *Committed Purchase Order Status Report* for the months of November and December 2017 having been duly audited by the business administrator and the chairperson of the Finance Committee be approved by the Board.
- F3. That the following bills drawn on the current account in the total amount of \$2,020,796.03 for materials received and/or services rendered having been duly

audited by the business administrator and the chairperson of the Finance Committee be approved by the Board.

F4. That additional bills paid in December 2017 and drawn on the current account in the total amount of \$14,557.86 for materials received and/or services rendered, having been duly audited by the business administrator and the chairperson of the Finance Committee, be ratified by the Board. (*Amount was not available for the December 11, 2017 Work Session/Regular Public Meeting.*)

F5. To ratify the December 15 and 22, 2017 Payrolls in the amount of \$3,076,623.32 having been duly audited by the business administrator and the chairperson of the Finance Committee, and previously paid, approved by the Board. (*Amount was not available for the December 11, 2017 Work Session/Regular Public Meeting.*)

F6. That bills in the District Cafeteria Fund in the total amount of \$126,625.56 having been duly audited and approved by the business administrator/board secretary, and previously paid, be approved by the Board as follows:

ARAMARK	\$125,055.81	December Operations
RIH District Cafeteria Fund	\$ 1,569.75	December Student Lunches

F7. To approve transfers and to authorize the superintendent and business administrator/board secretary to make additional transfers that would be ratified at the next Board meeting as necessary to comply with State requirements in accordance with Policy 6422 as per the attached *Expense Account Adjustment Analysis* for the months of November and December 2017.

F8. To approve the 10% Transfer Report that represents transfers made during the period July 1 – December 31, 2017.

F9. That pursuant to *N.J.A.C. 6A:23A-16.10(c)4*, we certify that as of November 30, 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of *N.J.A.C. 6:23A-16.10(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

F10. To adopt the resolution as follows:

Receipt of Certification from Board Secretary

Pursuant to *N.J.A.C. 6A:23A-16.10(c)4*, I, Frank C. Ceurvels, certify that as of November 30, 2017 and December 31, 2017, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the District Board of Education pursuant to *N.J.S.A. 18A:22-8* and *N.J.S.A. 18A:22-8.1*.

F11. To approve the resolution as follows:

WHEREAS, the District employees have submitted requests for reimbursement for work-related travel that is directly related to and within the scope of each employee's current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the district's school business administrator or designee has reviewed the documentation submitted by each employee and found same to be in compliance with the Board's policy provisions and approval requirements; and

WHEREAS, the travel requests listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board policy and *N.J.A.C. 6A:23B-1.1 et. seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<u>Req. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
R17-39	Glodava	D&I Training	March 26-28, 2018	\$400.85
R17-40	Elias	School Nurses	February 26, 2018	\$259.00
R17-41	Loccke	TMI Education	February 15, 2018	\$183.27
R17-42	Gibson	Watercolor Techniques	March 13, 2018	\$30.00
R17-43	Higbie	Watercolor Techniques	March 13, 2018	\$30.00
IH17-40	Chermark	AMTNJ	February 7, 2018	\$206.84
IH17-41	Shea	Watercolor Techniques	March 13, 2018	\$30.00
IH17-42	Caltagirone	Watercolor Techniques	March 13, 2018	\$30.00
IH17-43	Cheff	State DECA	February 27 - March 1, 2018	\$1,024.54
IH17-44	Mungiello	Watercolor Techniques	March 13, 2018	\$30.00
IH17-45	Johnson	The Kennedy Presidency	February 5, 2018	\$29.99

POLICY

PO1. To approve the first reading of revised Policy 8330, Student Records.

P1 – PO1

RC): Becker ✓, Becker ✓, Bunting **ABSENT**, Kilday ✓, Porro ✓, Quinlan ✓, Butto ✓, Castor ✓

COMMITTEE REPORTS

Mrs. Castor stated that the meeting schedules of each of the Board’s Committees will be established in the near future and Board Committees will begin to meet as soon as the schedules are finalized.

BOARD COMMENTS

Mr. Porro thanked the members of the public for attending the Board Meeting and is looking forward to receiving the Fact finder’s Report.

Mrs. Kilday thanked the many students who attended the Board Meeting to express their opinions. She stated that she appreciates all of the District’s teachers.

Mr. Butto thanked the many students who attended the Board Meeting to express their opinions. He stated that the members of the Board of Education care very deeply about this District and its teachers.

Mrs. Quinlan thanked everyone for attending the Board Meeting. She stated that the Board appreciates hearing your comments.

Mr. Becker stated that he is anxious to receive the Fact finder’s Report.

Mrs. Castor thanked everyone for attending the Board Meeting.

PUBLIC DISCUSSION

- A. Moved by QUINLAN Seconded BUTTO to open the meeting to public discussion.

Members of the public addressed the Board regarding the status of negotiations with the members of the RIHEA.

- B. Moved by KILDAY Seconded BUTTO to re-enter the Regular Public Meeting.

ANTICIPATED FUTURE MEETING DATES

Mrs. Castor announced anticipated future meeting dates as follows:

Monday, February 5, 2018, Work Session, 8 P.M., District Conference Room

Monday, February 26, 2018, Regular Public Meeting, 8 P.M., District Conference Room

ADJOURNMENT

Moved by BUTTO Seconded: KILDAY to adjourn at 10:40 P.M.

Jane Castor
Board President

Frank Ceurvels
Business Administrator / Board Secretary