

**RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
Oakland, New Jersey**

REGULAR PUBLIC MEETING MINUTES

February 26, 2018

Indian Hills High School, Auditorium

Roll Call – Executive Session

Upon roll call at 6:30 P.M., the Board members responded as follows: Mmes. Becker, Castor, Kilday, and Quinlan. Messrs. Becker, Bunting, Butto, and Porro. Mrs. Beverly MacKay, Superintendent of Schools; Mr. Frank C. Ceurvels, Business Administrator / Board Secretary; and Mr. Stephen Fogarty, Board Council were also present.

The meeting was called to order by the Board president at 6:30 P.M. Mrs. Castor announced that adequate notice of the meeting has been posted and published as required by law.

A motion was made by Mrs. Kilday and seconded by Mrs. Becker and unanimously carried to move into Closed Executive Session for the purpose of discussing personnel, litigation, and negotiations. Information from the Closed Executive Session will be made public at the discretion of the Board, as per Board Bylaw 0166, Executive Sessions, or as otherwise authorized by law. The Closed Executive Session was adjourned at 8 P.M.

Roll Call – Regular Public Meeting

Upon roll call at 8:05 P.M. Board members responded as follows: Mmes. Becker, Castor, Kilday, and Quinlan. Messrs. Becker, Bunting, Butto, and Porro. Mrs. Beverly MacKay, Superintendent of Schools; Mr. Frank C. Ceurvels, Business Administrator / Board Secretary; and Mr. Stephen Fogarty; Board Counsel; were also present.

The meeting was called to order by the Board president at 8:05 P.M. Mrs. Castor announced that adequate notice of the meeting has been posted and published as required by law. She read a public statement advising the public to be aware that employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Mrs. Castor further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

ACTION ITEM - ✓ = Yes

The following motion was approved by roll call: **P10**

Moved by: PORRO Seconded: BECKER

PERSONNEL

P10. To approve the resolution as follows:

Whereas, Ramapo Indian Hills Regional High School District Board of Education member Lisa Sciancalepore submitted her resignation from the Board effective January 9, 2018; and

Whereas, the Board has conducted a thorough search process for a replacement for Mrs. Sciancalepore, including public advertisement of the vacancy and interviews of prospective candidates;

Now, Therefore, Be It Resolved, that pursuant to *N.J.S.A. 18A:12-15* the Ramapo Indian Hills Regional High School District Board of Education hereby appoints Thomas Rukaj as a member of the Board of Education to fill the Franklin Lakes seat vacancy created by the resignation of Lisa Sciancalepore, for a term to commence immediately upon adoption of this resolution and to continue until the Board's organization meeting following the 2018 Annual School Election.

P10

RC): Becker ✓, Becker ✓ Bunting ✓, Kilday ✓,
Porro ✓, Quinlan ✓, Butto ✓, Castor ✓

The Oath was administered to Mr. Rukaj.

Members of the Board welcomed Mr. Rukaj to the Board of Education.

BOARD PRESIDENT'S REPORT

Mrs. Castor invited Mr. Mahtabfar, RHS, Student Board Representative and Mr. Forsyth, IHHS, Student Board Representative, to present their reports as follows: Mr. Matabfar stated: 1) on February 13, the Stigma-free Basketball Game was held; 2) the RHS Student Government met with Mr. Wolff who provided a security update; 3) the State Academic Decathlon event is scheduled on March 3; and 4) the RHS Genius Bar is now open for RHS student in the Media Center. Mr. Mahtabfar also thanked all of the RHS teachers for their continued support of the RHS student body.

Mr. Forsyth stated: 1) 94 District students will be participating in the State DECA Competition; 2) the IHHS Academic Decathlon Team will be participating in the March 3 State competition; 3) the fundraiser, Mr. Indian Hills, will be held in the near future; 4) the Valentine's Day fundraiser raised money to support the IHHS Student Council; and 5) the Spring season will be starting this Friday. Mr. Forsyth also thanked all of the IHHS teachers for their continued support of the IHHS student body.

Mrs. Castor thanked Mr. Mahtabfar and Mr. Forsyth for their reports.

The members of the Board of Education discussed the status of negotiations with the RIHEA and presented a PowerPoint presentation detailing the Board's proposal.

SUPERINTENDENT'S REPORT

Mrs. MacKay welcomed everyone back from the mid-Winter Break.

Given the tragic events in Parkland, FL, Mrs. MacKay emphasized that the emotional and physical wellbeing of the District's students and staff is very important and stated that Mr. Wolff, the District's Coordinator of Security continues to train, educate, and empower District students and staff on the importance of safety and awareness.

Mrs. MacKay thanked Mr. Boonstra and Mr. Madigan for attending the Board Meeting and for partnering with the District for the February 13 Stigma-free Event.

PUBLIC DISCUSSION OF AGENDA AND NON-AGENDA ITEMS

A. Moved by BUTTO Seconded PORRO. to open the meeting to public discussion.

Members of the RIHEA and several members of the public addressed the Board regarding the status of negotiations between the Board of Education and the Ramapo Indian Hills Education Association.

B. Moved by PORRO Seconded KILDAY to close public discussion of agenda items and to re-enter the Regular Public Meeting.

ACTION ITEMS - ✓ = Yes

The following motion was approved by roll call:

Moved by: KILDAY Seconded: QUINLAN

To approve Closed and Reorganization/Action/Work Session Minutes of January 8, 2018.

RC): Becker ✓, Becker ✓ Bunting ✓, Kilday ✓,
Porro ✓, Quinlan ✓, Rukaj ABSTAIN Butto ✓, Castor ✓

The following motion was approved by roll call:

Moved by: QUINLAN Seconded: BUTTO

To approve Closed and Regular Public Meeting Minutes of January 22, 2018.

RC): Becker ✓, Becker ✓, Bunting ✓, Kilday ✓,
 Porro ✓, Quinlan ✓, Rukaj **ABSTAIN** Butto ✓, Castor ✓

The following motions were approved by roll call: **P1 - P9 & P11 - F10**

Moved by: QUINLAN Seconded: BECKER

PERSONNEL

P1. That as recommended by the Superintendent of Schools, the following person be appointed to fill the position for the length of time and with the compensation noted, subject to all federal, state, county, and local regulations, governing said employment; and further that the president and secretary, as proper officers of the Board of Education, be authorized and directed to issue the proper contract for the 2017-18 School Year; and move to approve applicant’s attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.*, as applicable. Salary guide placement to remain at the 2015-16 salary guide levels until such time when the 2017-18 salary guide has been approved, in accordance with the New Jersey Supreme Court Neptune Decision. Further move to approve the assignment of the appropriate Unique Position Code as required by State Statute.

<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Basis of Employment</u>	<u>Employment Date</u>	<u>Annual Salary</u>
Ranjan Chattopadhyay	Science/ IHHS ¹	MA+15, Step 6	10 months	2/27/18 - 6/30/18	\$56,494 ²

¹Replacement for Eunyeong Lee

²Pro-rated

P2. To approve the change in assignment for Karen Davidson, IHHS, from English Teacher, MA+30, Step 15, \$76,490, plus longevity, \$2,400 and \$5,000, to English/Media Center Subject Supervisor, MA+30, Step 15, \$76,490, plus longevity, \$2,400 and \$5,000, plus SS Stipend, Step 1, \$16,350, (replacement for Raymond Searles), as per the terms and conditions of the Agreement between the Ramapo Indian Hills Supervisors’ Association and the Board of Education, effective for the period March 12 - June 30, 2018. Salary guide placement to remain at the 2015-16 salary guide levels until such time when the 2017-18 salary guide has been approved, in accordance with the New Jersey Supreme Court Neptune Decision.

P3. To approve the change in assignment for Yonit Malina, IHHS, from .4 Social Worker, MA+30, Step 11, \$27,161.20, to .8 Social Worker, MA+30, Step 11, \$54,322.40, effective for the period March 1 - June 30, 2018. Salary guide placement to remain at the 2015-16 salary guide levels until such time when the 2017-18 salary guide has been approved, in accordance with the New Jersey Supreme Court Neptune Decision.

P4. To amend the request for a paid Maternity Leave of Absence (Presumptive Period of Disability), utilizing unused sick leave as allowed by law, for Danielle Maglietta, IHHS, Math, effective on or about November 14, 2017 - January 18, 2018; an unpaid Family Leave of Absence utilizing The Family and Medical Leave Act (FMLA) effective on or about January 19 - April 20, 2018; and further move to approve an unpaid Childrearing Leave of Absence effective April 21 - June 27, 2018.

P5. To amend the appointment of David Hesselgrave, IHHS, Math, Temporary Replacement Teacher for Danielle Maglietta, not accruing tenure in the position, BA+15, Step 11, \$62,272, pro-rated, effective for the period November 14, 2017 – June 22, 2018, plus two transition days, and subject to all federal, state, county and local regulations, governing said employment; and further move to approve

applicant’s attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.*

- P6. To amend the request for a paid Maternity Leave of Absence (Presumptive Period of Disability), utilizing unused sick leave as allowed by law, for Elizabeth Wang, RHS, Math, effective on or about November 7 – December 31, 2017; move to approve an unpaid Family Leave of Absence utilizing The Family and Medical Leave Act (FMLA) effective on or about January 1 – April 1, 2018; and further move to approve an unpaid Childrearing Leave of Absence effective April 2 - June 26, 2018.
- P7. That as recommended by the superintendent of schools, the following persons be approved as athletic coaches, subject to all federal, state, county and local regulations, governing said employment; and further that the president and secretary, as proper officers of the Board of Education, be authorized and directed to issue the proper contracts for the 2017-18 School Year; and move to approve applicants’ attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.* Salary guide placement to remain at the 2015-16 salary guide levels until such time when the 2017-18 salary guide has been approved, in accordance with the New Jersey Supreme Court Neptune Decision.

Indian Hills High School

<u>Name</u>	<u>Position</u>	<u>Certification</u>	<u>Step</u>	<u>Stipend</u>
Melissa Shea	Asst. Girls’ Golf	Provisional	1	\$2,057
Christine Yarish	Asst. Track	Provisional	1	4,320
David Schuman	Asst. Spring Strength & Conditioning	Substitute	4	2,314

Ramapo High School

<u>Name</u>	<u>Position</u>	<u>Certification</u>	<u>Step</u>	<u>Stipend</u>
Alexandra Tomaselli	Asst. Track	Standard	4	\$5,871
Corey Steimel	Asst. Boys’ Lacrosse	Substitute	1	4,320

- P8. To approve the appointment of a Volunteer Coach, effective for the 2017-18 School Year. Authorization for employment is based on prior verification of background check pursuant to the provisions of *N.J.S.A. 18:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18:6-4.14 et seq.*, as follows:

<u>Name</u>	<u>Position</u>
Alex Kogut	Boys’ Tennis/RHS

- P9. To approve the placement of Colin Harty, a Bergen Community College student, at Indian Hills High School, Social Studies Department, to complete his 20-hour classroom observation requirement, effective for the period March 12 - 16, 2018.
- P11. To approve the Settlement Agreement between the Ramapo Indian Hills Regional High School District and Employee No. 4345 subject to the Board Attorney’s approval of its final form.

EDUCATION

- E1. To approve the Harassment, Intimidation, & Bullying student consequences imposed during the 2016-17 School Year as a result of the HIB Investigation for IHHS-HIB 2017-004.
- E2. To approve District student field trips and transportation costs for the 2017-18 School Year as follows:

<u>Location</u>	<u>Group</u>	<u>Date(s)</u>	<u>Cost</u>
Camp YDP	RHS Interact	February 27, 2018	\$0

Woodside School & G.W. School	RHS Read Across America	March 2, 2018	280
Fiesta, Woodridge	RHS & IHHS Academic Decathlon	March 6, 2018	450
Bergen Community College	IHHS Heroes & Cool Kids	March 8, 2018	560
Bergen County Court & Jail	IHHS Law & Human Rights	March 9, 2018	0
Valley Middle School & Franklin Avenue Middle School	IHHS Heroes & Cool Kids	March 14, 2018	140
Cipher Seeker, Waldwick	RHS Forensics	March 28, 2018	0
Chinatown and Balthazar	RHS & IHHS Chinese & French	March 28, 2018	0
Pequest Trout Hatchery	IHHS UP Biology	April 19, 2018	770
West Point Military Academy	RHS USI CPE	April 26, 2018	0
Bergen Community College	IHHS & RHS Art, Dance, & Theatre	May 18, 2018	1,200

E3. To approve District a student field trip and transportation costs for the 2018-19 School Year as follows:

<u>Location</u>	<u>Group</u>	<u>Date(s)</u>	<u>Cost</u>
East Stroudsburg University	RHS Marching Band	August 4-9, 2018	\$2,780

E4. To approve the 2018-19 *Student Calendar*.

E5. That home instruction for a District student, at the approved hourly rate, be approved as follows:

<u>Student No.</u>	<u>School</u>	<u>Grade</u>
420525	IHHS	10
419681	RHS	11

E6. To approve in accordance with Chapter 46, Title 18A, New Jersey Statutes, and on the recommendation of the Superintendent of Schools, District Director of Student Personnel Services, and District Child Study Team that tuition and/or related services be paid for the students listed below to attend the schools indicated at the tuition costs indicated for the 2017-18 School Year as follows:

<u>Student No.</u>	<u>Placement</u>	<u>Tuition</u>
121701	Sage Day School	\$23,615.50 ¹
080602	Holmstead School	29,316.87 ²

¹Pro-rated for 73 days

²Pro-rated for 99 days

OPERATIONS

OP1. To approve the use of the Ramapo Indian Hills Regional High School District facilities for the date(s) indicated in accordance with the rules and regulations governing said use as follows:

Indian Hills High School

PTSO - PAA Benefit Concert and Rehearsal; Auditorium; May 9 & 11, 2018; 5 - 10 P.M.

Ramapo High School

FLOW Green Film Festival Screen 2018 Film Festival Movie; Little Theater; March 15, 2018; 6:30 - 10:30 P.M.

Torpedoes Soccer Club Soccer Games; Athletic Fields; March 25; April 8, 15, 22, & 29; May 6, 13, & 20; June 3 & 10, 2018; 12 - 9 P.M.

Goals Camp Soccer Camp; Athletic Fields, Concession Stand, & Bathrooms; July 9-13, 2018; 7 A.M. - 3 P.M.

STAFFSPREP SAT PREP; Classrooms; April 10, 17, 24 & 26 and May 1 & 3, 2018; 6 - 9 P.M.

Bergen County Coaches Association Soccer Tournament; Athletic Field; October 20, 2018; 5 - 9:30 P.M.

OP2. To approve the resolution as follows:

BE IT RESOLVED, that the Ramapo Indian Hills Regional High School District Board of Education does hereby approve an Agreement with the Region 1/Mahwah Board of Education, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2018-19 School Year. The services to be provided included, but are not limited to, the coordinated transportation of public, nonpublic, and special education students.

BE IT FURTHER RESOLVED that the Ramapo Indian Hills Regional High School District Board of Education agrees to abide by the Transportation Services Agreement as published by the Region I/Mahwah Board of Education and is kept on file in the Office of the Business Administrator/Board Secretary.

OP3. To approve the Transportation Contract with Panorama Tours, for transportation services for Athletics and Student-related Activities, effective for the period February 1 - June 30, 2018 as follows:

<u>Contract No.</u>	<u>Two-Hr. Minimum</u>	<u>Each Add'l Half Hour</u>
RIHCOACH 49-Passenger Coach Bus	\$300.00 ¹	\$45.00
RIHCOACH 55-Passenger Coach Bus	375.00 ¹	45.00
RIHCOACH 56-Passenger Luxury Coach Bus	795.00 ¹	45.00

¹or \$4.00 per mile, whichever is greater

FINANCE

F1. That the financial report of the business administrator and the treasurer of school monies for the month of December 2017, including a cash report for that

period, be approved and ordered filed.

- F2. To authorize approval of the *Committed Purchase Order Report* for the month of January 2018, having been duly audited by the business administrator and the chairperson of the Finance Committee.
- F3. To authorize approval of bills drawn on the current account in the total amount of \$3,491,906.93 for materials received and/or services rendered, including the February 15, 2018 Payroll, having been duly audited by the business administrator and the chairperson of the Finance Committee.
- F4. That the additional bills paid in January 2018 and drawn on the current account in the total amount of \$36,776.05 for materials received and/or services rendered, having been duly audited by the business administrator and the chairperson of the Finance Committee, be ratified by the Board.
- F5. To ratify the January 15 and 31, 2018 Payrolls in the amount of \$2,584,533.05 having been duly audited by the business administrator and the chairperson of the Finance Committee, and previously paid, approved by the Board. (Amount was not available for the January 22, 2018 Regular Public Meeting.)
- F6. That bills in the District Cafeteria Fund in the total amount of \$114,900.59 having been duly audited and approved by the business administrator/board secretary, and previously paid, be approved by the Board as follows:

ARAMARK	\$ 113,555.09	January Operations
RIH District Cafeteria Fund	\$ 1,345.50	January Student Lunches

- F7. To approve transfers and to authorize the superintendent and business administrator/board secretary to make additional transfers that would be ratified at the next Board meeting as necessary to comply with State requirements in accordance with Policy 6422 as per the attached *Expense Account Adjustment Analysis* for the month of January 2018.
- F8. That pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of January 31, 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of *N.J.A.C. 6:23A-16.10(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
- F9. To adopt the following resolution:

Receipt of Certification from Board Secretary

Pursuant to *N.J.A.C. 6:23A-16.10(c)4*, I, Frank C. Ceurvets, certify that as of January 31, 2018, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the District Board of Education pursuant to *N.J.S.A. 18A:22-8* and *N.J.S.A. 18A22-8.1*.

- F10. To approve the resolution as follows:

WHEREAS, District employees have submitted requests for reimbursement for work-related travel that is directly related to and within the scope of the employees' current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District's school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board's policy provisions and approval requirements; and

WHEREAS, the travel requests listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<u>Req. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
IH17-51	Baratta	DAANJ	March 12 - 15, 2018	\$986.99
IH17-52	Patrickio	DECA	February 28 - March 1, 2018	346.00
IH17-53	Urdang	East Asia Conference	March 9 - May 5, 2018	112.72
IH17-54	Fanale	DECA	April 20 - 25, 2018	2,784.50
IH17-55	Cheff	DECA	April 20 - 25, 2018	2,099.50
IH17-56	Boltzer	NJ Landscape Conference	February 28, 2018	30.00
R17-49	Anello	DAANJ	March 12 - 15, 2018	945.53
R17-50	Kaplan	Math Conference, Rutgers	March 16, 2018	144.00
R17-51	Glodava	SLE - OSHA 10+	April 18 - 19, 2018	144.00
R17-52	Avino	Mental Health of Students	February 28, 2018	11.84
R17-53	Whaley	SUPA - ETS 192	March 12, 2018	\$58.60
R17-54	Blomquist	Writing Rebels	March 23, 2018	80.00
R17-55	Desai	Mental Health Issues in Classroom	April 9, 2018	99.00
R17-56	M. Aug	NJ Landscape Conference	February 28, 2018	30.00
D17-19	Liu	World Languages Roundtable	March 5, 2018	3.97
D17-20	Keaney	NJSBA	March 12 - 14, 2018	816.48

P1 - P9 & P11 - F10

RC): Becker ✓, Becker ✓, Bunting ✓, Kilday ✓,
Porro ✓, Quinlan ✓, Rukaj **ABSTAIN**, Butto ✓, Castor ✓

COMMITTEE REPORTS

The members of the Policy Committee met earlier to continue its review and discussions regarding District policies and regulations.

Mrs. Becker reported that the members of the Crisis Management Committee will be meeting next month.

Mrs. Kilday reported that the members of the Education Committee met on February 6 and will be meeting again on March 6.

Mr. Butto reported that the members of the Personnel/Goals/Evaluation Committee will be meeting on March 12.

Mrs. Quinlan reported that the members of the Facilities Committee recently chose the color scheme for the IHHS bleachers.

Mr. Bunting reported that the members of the Finance Committee will be meeting again on March 23.

BOARD COMMENTS

Mrs. Kilday thanked the members of the RIHEA for all of the amazing things they do every day. She stated that the Board truly appreciates the teachers for their commitment and dedication to the District.

Mr. Butto thanked the students and teachers for their comments this evening.

Mr. Rukaj stated that he is looking forward to working with everyone on the Board.

ANTICIPATED FUTURE MEETING DATES

Mrs. Castor announced anticipated future meeting dates as follows:

Monday, March 12, 2018, Action/Work Session, District Conference Room, 8 P.M.

Monday, March 26, 2018, Regular Public Meeting, District Conference Room, 8 P.M.

ADJOURNMENT

Moved by QUINLAN Seconded: BUTTO to adjourn at 11:10 P.M.

Jane Castor
Board President

Frank Ceurvels
Business Administrator/Board Secretary