

**RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
Oakland, New Jersey**

ACTION/WORK SESSION MINUTES

April 2, 2018
Ramapo High School, Library

Roll Call – Executive Session

Upon roll call at 7:05 P.M., the Board members responded as follows: Mmes. Becker, Castor, Kilday, and Quinlan. Messrs. Becker, Bunting, Butto, Porro (ABSENT), and Rukaj. Mrs. Beverly MacKay, Superintendent of Schools; Mr. Frank C. Ceurvels, Business Administrator/Board Secretary; Mr. Ron Anello, RHS, Director of Athletics and Activities; and Mr. Lorenzo Baratta, IHHS, Director of Athletics and Activities; were also present.

The meeting was called to order by the Board president at 7:05 P.M. Mrs. Castor announced that adequate notice of the meeting has been posted and published as required by law.

A motion was made by Mrs. Quinlan and seconded by Mrs. Becker and unanimously carried to move into Closed Executive Session for the purpose of discussing personnel, litigation, and negotiations. Information from the Closed Executive Session will be made public at the discretion of the Board, as per Board Bylaw 0166, Executive Sessions, or as otherwise authorized by law. The Closed Executive Session was adjourned at 8 P.M.

Roll Call – Action/Work Session

Upon roll call at 8:03 P.M. Board members responded as follows: Mmes. Becker, Castor, Kilday, and Quinlan. Messrs. Becker, Bunting, Butto, Porro (ABSENT), and Rukaj. Mrs. Beverly MacKay, Superintendent of Schools; and Mr. Frank C. Ceurvels, Business Administrator/Board Secretary; were also present.

The meeting was called to order by the Board president at 8:03 P.M. Mrs. Castor announced that adequate notice of the meeting has been posted and published as required by law. She read a public statement advising the public to be aware that employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Mrs. Castor further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

SUPERINTENDENT’S REPORT

Mrs. MacKay welcomed everyone to the Board Meeting and congratulated the student athletes on their achievements.

Mrs. MacKay reported that last week Franklin Lakes honored Jack Wallace, a 2016 Indian Hills High School Graduate, for his Gold medal achievement in Sled Hockey during the 2018 PyeongChang Paralympics Games.

BOARD PRESIDENT’S REPORT

Mrs. Castor invited Mr. Bunting, Chairperson, Negotiations Committee, to provide an update on the status of negotiations with the members of the RIHEA. Mr. Bunting read a prepared statement. He stated that the members of the Negotiations Committee continue to work towards a settlement agreement and look forward to a settlement as quickly as possible.

Mrs. Castor invited Ms. Goodrich, RHS, Alternate Student Board Representative, to present her report as follows: Ms. Goodrich stated: 1) last week approximately 30 District students and staff attended a training program on universal health and first aid; the program was very informative; 2) a Diversity Committee consisting of faculty and students are in the process of planning a Diversity Day sometime in the spring; and 3) a Spring Spirit Week and Pep Rally will be scheduled later in the month; and 4) the Spring sports season has begun.

Mrs. Castor thanked Ms. Goodrich for her report.

Mrs. Castor invited Mr. Ron Anello, RHS Director of Athletics and Activities, to introduce the coaches of the Boys’ Fencing Team, Cheerleading Team, a Girls’ Fencing Student-athlete, and an Indoor Track student-athlete. Mr. Anello thanked the members of the Board of Education and administration for the continued support of the RHS Athletic Program and he congratulated the student athletes for their accomplishments. Mr. Kryzcyk discussed the Boys’ Fencing Team’s season highlights, Mr. Cummings discussed the Girls’ Fencing Team’s

season highlights, Mr. Comito discussed the Wrestling Team’s season highlights, Mr. Manzo discussed the Indoor Track’s season highlights, and Ms. Imperato discussed the Cheerleading Team’s season. Certificates of Achievement were presented to the student athletes for their outstanding accomplishments.

Recess

Upon motion of Mrs. Kilday, seconded by Mrs. Quinlan and carried the Board recessed the Action/Work Session at 8:26 P.M. to recognize the student athletes.

Reconvene

Upon motion of Mrs. Kilday, seconded by Mrs. Quinlan the Action/Work Session was reconvened at 8:37 P.M. by Mrs. Castor.

PUBLIC DISCUSSION OF AGENDA AND NON-AGENDA ITEMS

A. Moved by RUKAJ Seconded KILDAY to open the meeting to public discussion.

No discussion.

B. Moved by BUTTO Seconded RUKAJ to close public discussion of agenda items and to re-enter the Action/Work Session.

ACTION ITEMS - ✓ = Yes

The following motions were approved by roll call: P1 – PO1

Moved by: QUINLAN Seconded: BECKER

PERSONNEL

P1. That as recommended by the superintendent of schools, the following person be appointed to fill the position for the length of time and with the compensation noted, subject to all federal, state, county and local regulations, governing said employment; and further that the president and secretary, as proper officers of the Board of Education, be authorized and directed to issue the proper contract for the 2017-18 School Year; and move to approve applicant’s attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq.* Salary guide placement to remain at the 2015-16 salary guide levels until such time when the 2017-18 salary guide has been approved, in accordance with the New Jersey Supreme Court Neptune Decision. Further move to approve the assignment of the appropriate Unique Position Code as required by State Statute, as applicable:

<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Basis of Employment</u>	<u>Employment Date</u>	<u>Annual Salary</u>
Karen Guemeryl	.71 Admin. Asst./RHS ¹	Step Top+1 ²	10 months	4/16/18 - 6/30/18	\$33,405.50

¹Replacement for Robin Kazmierczak
²Pro-rated

P2. To amend the resignation date for Robin Kazmierczak, RHS, .71 Administrative Assistant, from May 10, 2018, to April 13, 2018.

P3. To accept the resignation of Deana Scardigno, RHS, Administrative Assistant, effective March 31, 2018.

EDUCATION

E1. To approve District student field trips and transportation costs for the 2017-18 School Year as follows:

<u>Location</u>	<u>Group</u>	<u>Date(s)</u>	<u>Cost</u>
West Point Academy, NY	District Guidance	April 11, 2018	\$300
Passaic County	RHS Robotics	May 22, 2018	300

Community College			
Bronx, NY	RHS Italian	May 22, 2018	0
Passaic County Community College	RHS Robotics	May 24, 2018	300
Vietnam Memorial Museum	RHS American Studies	June 1, 2018	600

E2. To approve the Spring Curriculum Workshop for the 2017-18 School Year as follows:

<u>Department</u>	<u>Course Title</u>	<u>Staff</u>	<u>Hours Per Staff Member</u>
Math	Accuplacer Prep	1 Participant/ Presenter	12

FINANCE

F1. To approve the resolution as follows:

WHEREAS, a District employee has submitted a request for reimbursement for work-related travel that is directly related to and within the scope of the employee’s current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District’s school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board’s policy provisions and approval requirements; and

WHEREAS, the travel request listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<u>Req. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
R17-60	Shemon	DECA	April 20 - 25, 2018	\$1,767.28
R17-61	Steier	Nerd Camp NJ	April 21, 2018	14.38

POLICY

PO1. To approve the first reading of new and revised District Policies as follows:

<u>Policy</u>	<u>Policy No.</u>
Title I - District-wide Parental Involvement	2415.04
Military Leave	3437
Military Leave	4437
School Integrated Pest Management Plan	7422
Lead Testing of Water in Schools	7425
School District Security	7440
Electronic Surveillance in School Buildings and on School Grounds	7441

Bus Driver/Bus Aide Responsibility	8630
Use of Electronic Signatures	9242

P1 – PO1

RC): Becker ✓, Becker ✓, Bunting ✓, Kilday ✓,
 Porro ✓, Quinlan ✓, Rukaj ✓, Butto ✓, Castor ✓

COMMITTEE REPORTS

Mrs. Becker reported that the members of the Crisis Management Committee will meet on April 20.

Mr. Butto reported that the members of the Personnel/Goals/Evaluation Committee met earlier to discuss agenda items as follows: 1) incoming Freshman Class; 2) the 2018-19 Master Schedule; 3) proposed Board and District Goals for the 2018-19 School Year; and 4) the revised evaluation process of the Superintendent of Schools. The members of the Personnel/Goals/Evaluation will meet again on May 7.

Mrs. Quinlan reported that a Facilities Committee Meeting is scheduled on April 16.

Mr. Becker reported that an Extracurricular Committee Meeting will be scheduled during the first week in May.

BOARD COMMENTS

Mrs. Becker stated that she attended the RIH Volleyball Game.

Mr. Butto stated that he attended the Franklin Lakes Parade held for Jack Wallace and stated it was a spectacular event.

Members of the Board congratulated the student athletes for the accomplishments.

PUBLIC DISCUSSION

A. Moved by QUINLAN Seconded BUTTO to open the meeting to public discussion.
 No discussion.

B. Moved by KILDAY Seconded RUKAJ to re-enter the Action/Work Session.

ANTICIPATED FUTURE MEETING DATES

Mrs. Castor announced anticipated future meeting dates as follows:

Tuesday, April 24, 2018, Budget Public Hearing/Regular Public Meeting, District Conference Room, 8 P.M.

ADJOURNMENT

Moved by RUKAJ Seconded: BUNTING to adjourn at 8:45 P.M.

 Jane Castor
 Board President

 Frank Ceurvels
 Business Administrator/Board Secretary