

**RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
Oakland, New Jersey**

**PUBLIC HEARING/WORK SESSION/REGULAR PUBLIC MEETING
MINUTES
July 24, 2017
District Conference Room**

Roll Call – Board Retreat

Upon roll call at 6 P.M., the Board members responded as follows: Mmes. Becker, Castor, Kilday, Quinlan, and Sciancalepore. Messrs. Becker, Bunting, Butto, and Porro. Mrs. Beverly MacKay, Superintendent of Schools; Mr. Frank C. Ceurvels, Business Administrator/ Board Secretary; and Mr. Matt Lee, New Jersey School Boards Association Field Representative, were also present.

Members of the Board participated in the Mountain Bike Curriculum that is offered to the Indian Hills High School and Ramapo High School student bodies. Mr. Aramburu, IHHS, Physical Education Teacher, and Ms. Diane Pevny, IHHS, Physical Education Teacher, facilitated the training session. Board members took the mountain bikes out on the IHHS Mountain Bike trail after successful completion of the Bicycle Safety workshop.

Roll Call – Executive Session

Upon roll call at 7:15 P.M., the Board members responded as follows: Mmes. Becker, Castor, Kilday, Quinlan, and Sciancalepore. Messrs. Becker, Bunting, Butto, and Porro. Mrs. Beverly MacKay, Superintendent of Schools; and Mr. Frank C. Ceurvels, Business Administrator/ Board Secretary; were also present.

The meeting was called to order by the Board president at 7:15 P.M. Mr. Becker announced that adequate notice of the meeting has been posted and published as required by law.

A motion was made by Mrs. Becker and seconded by Mrs. Castor and unanimously carried to move into Closed Executive Session for the purpose of discussing personnel and litigation. Information from the Closed Executive Session will be made public at the discretion of the Board, as per Board Bylaw 0166, Executive Sessions, or as otherwise authorized by law. The Closed Executive Session was adjourned at 8 P.M.

Roll Call – Work Session/Regular Public Meeting

Upon roll call at 8 P.M. Board members responded as follows: Mmes. Becker, Castor, Kilday, Quinlan, and Sciancalepore. Messrs. Becker, Bunting, Butto, and Porro. Mrs. Beverly MacKay, Superintendent of Schools; Mr. Frank Ceurvels, Business Administrator/Board Secretary; and Mr. Matt Lee, New Jersey School Boards Association Field Representative; were also present.

The meeting was called to order by the Board president at 8 P.M. Mr. Becker announced that adequate notice of the meeting has been posted and published as required by law. He read a public statement advising the public to be aware that employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Mr. Becker further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

BOARD PRESIDENT'S REPORT

Mr. Becker thanked the members of the Board for participating in the Board training session on the IHHS Mountain Bike Trail. He also thanked Mr. Aramburu and Ms. Pevny for facilitating the Board Training.

SUPERINTENDENT'S REPORT

Mrs. MacKay thanked the members of the Board of Education for participating in the Board Training session. She also thanked Mr. Aramburu and Ms. Pevny for their

enthusiasm for the Mountain Bike Program. She thanked Mr. Sutherland stating that he has been instrumental in the development of this District Program.

The Board members continued their Board training on District Curriculum. Mr. Sutherland discussed the processes involved in the development, review, and approval of District Curriculum. Mr. Lee, NJSBA Field Representative, also discussed the Board's role and responsibilities regarding District Curriculum and professional development.

Mrs. Castor reported that the members of the Board have approximately five hours of training remaining to complete the requirements for Board Certification. On August 28, Board Training is scheduled and the training session will be in Special Education.

PUBLIC DISCUSSION OF AGENDA AND NON-AGENDA ITEMS

- A. Moved by CASTOR Seconded BUTTO to open the meeting to public discussion.

A member of the public addressed the Board regarding the RHS Bleacher Project. He stated that there has been conversation about the completion of the Project prior to the first football game. Mrs. MacKay stated that the Project will be completed prior to the first scheduled football game.

A member of the public addressed the Board regarding the levels of lead in the water. Mr. Ceurvels stated that water testing was completed in June and remediation work was completed for all areas that required work. Additional testing will be scheduled where needed.

A member of the public addressed the Board regarding the accuracy of property lines between his property located on Yawpo Avenue and Indian Hills's property. Mr. Becker asked the resident to submit all documents to Mr. Ceurvels's attention for his review. Mr. Ceurvels will follow up with Mr. Fogarty's office.

- B. Moved by KILDAY Seconded BUTTO to close public discussion of agenda items and to re-enter the Public Hearing/Work Session/Regular Public Meeting.

OPEN BOARD DISCUSSION

The members of the Board discussed the proposed Board Goals for the 2017-18 School Year and supported approving the Goals during the Public Meeting as follows:

1. Successfully negotiate successor agreements with the Ramapo Indian Hills Education Association and the Ramapo Indian Hills Supervisors Association.
2. Achieve Board Certification through New Jersey School Boards Association by participating in required training.
3. Expand opportunities for student achievement recognition and staff recognition throughout the year with the goal not only to offer congratulation for accomplishment but also to provide inspiration for future goals.
4. Develop a Long-Range Facilities Master Plan under the direction of an architect.
5. Increase Board representation at Municipal Alliance Meetings with a special focus on the Stigma Free Initiative.

PUBLIC HEARING

Mr. Ceurvels discussed the revisions to the 2017-18 Budget. He stated that the District's State Aid increased in the amount of \$123,193 and this additional State aid will be returned to the taxpayers in Franklin Lakes, Oakland, and Wyckoff.

The following motions were approved by roll call: **PH1 – PH2**

Moved by: SCIANCALEPORE Seconded: PORRO

PH1. To approve the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as “the Board”) recently received notice of additional State Aid available for use in the 2017-18 Fiscal Year; and

WHEREAS, the taxpayers of the FLOW Community have been negatively impacted by the State’s inability to fully fund the existing State Aid formula; and

WHEREAS, the Board has determined that it is in the best interest of the community to direct all \$123,193 in additional State Aid toward property tax relief; and

NOW, THEREFORE BE IT RESOLVED that the Board authorizes the Business Administrator to revise the 2017-18 Adopted Budget to reflect a decrease in the General Fund Tax Levy in the amount of \$123,193.

PH2. To adjourn the Public Hearing and move into the Work Session/Regular Public Meeting.

PH1 – PH2

RC): Becker ✓, Bunting ✓, Castor ✓, Kilday ✓, Porro ✓,
Quinlan ✓, Sciancalepore ✓, Butto ✓, Becker ✓

ACTION ITEMS - ✓ = Yes

The following motion was approved by roll call:

Moved by: PORRO Seconded: BUNTING

To approve the Board Goals for the 2017-18 School Year.

RC): Becker ✓, Bunting ✓, Castor ✓, Kilday ✓, Porro ✓,
Quinlan ✓, Sciancalepore ✓, Butto ✓, Becker ✓

The following motion was approved by roll call:

Moved by: SCIANCALEPORE Seconded: BUTTO

To approve Closed and Action/Work Session Minutes of June 12, 2017.

RC): Becker ✓, Bunting ✓, Castor **ABSTAIN**, Kilday **ABSTAIN**, Porro ✓,
Quinlan ✓, Sciancalepore ✓, Butto ✓, Becker ✓

To approve Closed and Regular Public Meeting Minutes of June 29, 2017.

RC): Becker ✓, Bunting **ABSTAIN**, Castor ✓, Kilday ✓, Porro ✓,
Quinlan ✓, Sciancalepore **ABSTAIN**, Butto **ABSTAIN**, Becker ✓

The following motions were approved by roll call: **P1 – P8 & P10 – F14**

Moved by: SCIANCALEPORE Seconded: BECKER

PERSONNEL

P1. To approve the resolution as follows:

WHEREAS, N.J.A.C. 6A:23A-3.1 permits a Board of Education to include in its contract with the Superintendent of Schools, qualitative and quantitative criteria and associated merit salary bonuses in recognition of her achievement during the school year, and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education has now developed a set of annual goals for the 2017-18 School Year that it wishes to include in its Employment Agreement with the Superintendent,

NOW, THEREFORE, BE IT RESOLVED that the Ramapo Indian Hills Regional High School District Board of Education establishes the following qualitative and quantitative criteria and merit salary bonuses for her achievement and directs that these criteria and related bonuses be submitted to the Executive County Superintendent of Schools for approval before adding them to the Employment Agreement:

<u>Qualitative Criteria</u>	<u>Status</u>	<u>Merit Bonus Amount</u>
<i>The Superintendent will develop a Continuity of Operations Plan, as recommended by the Department of Homeland Security and the New Jersey Department of Education, which could be activated in response to an emergency which causes a disruption in facilities or personnel. This Plan will allow for essential functions to be performed during a wide range of emergencies including localized acts of nature, accidents, and technological emergencies.</i>	In Progress	2.5% of base salary
<i>The Superintendent will research and implement an online document management system for Personnel records, moving forward the overall District "Green" initiative.</i>	In Progress	2.5% of base salary
<u>Quantitative Criteria</u>	<u>Status</u>	<u>Merit Bonus Amount</u>
<i>The Superintendent will increase the District Online Public Relations presence in three key areas including District website Human Resources, District website Board of Education and social media/Twitter.</i>	In Progress	3.33% of base salary
<i>The Superintendent will attend five Municipal Alliance/Stigma Free Meetings to increase the knowledge, understanding, and acceptance of mental illness and depression in our community and beyond. The Superintendent will share out the resources with the entire school community.</i>	In Progress	3.33% of base salary
<i>The Superintendent will review and implement five new evaluation instruments for non-certificated support staff based upon revised job descriptions.</i>	In Progress	3.33% of base salary

P2. To approve the resolution as follows:

WHEREAS, N.J.A.C. 6A:23A-3.1 permits a Board of Education to include in its contract with the Business Administrator, qualitative criteria and associated merit salary bonus in recognition of his achievement during the school year, and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education has now developed an annual goal for the 2017-18 School Year that it wishes to include in its Employment Agreement with the Business Administrator,

NOW, THEREFORE, BE IT RESOLVED that the Ramapo Indian Hills Regional High School District Board of Education establishes the following qualitative criteria and merit salary bonus for his achievement and directs that these criteria and related bonus be submitted to the Executive County Superintendent of Schools for approval before adding them to the Employment Agreement:

<u>Qualitative Criteria</u>	<u>Status</u>	<u>Merit Bonus Amount</u>
<i>Oversight of update to the Long-Range Facilities Plan and creation of the Facilities Master Plan.</i>	In Progress	1% of base salary

P3. That as recommended by the Superintendent of Schools, the following persons be appointed to fill the positions for the length of time and with the compensation noted, subject to all federal, state, county, and local regulations, governing said employment; and further that the president and secretary, as proper officers of the Board of Education, be authorized and directed to issue the proper contracts for the 2017-18 School Year; and move to approve applicants' attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as applicable. Salary guide placement to remain at the 2015-16 salary guide levels until such time when the 2017-18 salary guide has been approved, in accordance with the New Jersey Supreme Court Neptune Decision. Further move to approve the assignment of the appropriate Unique Position Code as required by State Statute.

<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Basis of Employment</u>	<u>Employment Date</u>	<u>Annual Salary</u>
Richard Ciemniecki	Science/IHHS ¹	MA, Step 12	10 months	9/01/17 – 6/30/18	\$65,874
Patrick Desena	Business/District ²	BA, Step 6	10 months	9/01/17 - 6/30/18	\$53,028
Ashley Murphy	Science/IHHS ³	MA+15, Step 5	10 months	9/01/17 - 6/30/18	\$54,618
Lauren Winslow	Science/RHS ⁴	BA+15, Step 11	10 months	9/01/17 - 6/30/18	\$62,272
David Heitman	.79 Instructional Aide/IHHS ⁵	Step 1	10 months	9/01/17 - 6/30/18	\$18,804.37
Deana Scardigno	Admin. Asst., Grade II/RHS	Step 6	10 months	9/01/17 - 6/30/18	\$41,040
Nadia Stampone	.79 Instructional Aide/IHHS ⁶	Step 4	10 months	9/01/17 - 6/30/18	\$21,014.79
John P. Williams	Custodian/RHS	Step 9	12 months	8/14/17 - 6/30/18	\$57,411 ⁷

¹Replacement for Terence Lennon/Zaid Khalil

²Replacement for Arlene Crugnola

³Replacement for Lauren Buchalski

⁴Replacement for Lauren Bednarczyk

⁵Replacement for Anthony Maniero

⁶Replacement for Thomas Bailey

⁷Plus Longevity, \$3,100 and Black Seal Stipend, \$500; Replacement of Paul Cusack

- P4. To approve the change in assignment, as recommended by the Superintendent of Schools, for Cari Laughman, RHS, from a Supplemental Teacher, MA, Step 3, \$27,760, to Special Education Teacher, Replacement for Diane Belinfanti, MA, Step 3, \$51,217, effective for the period September 1, 2017 - June 30 2018, subject to all federal, state, county, and local regulations, governing said employment. Salary guide placement to remain at the 2015-16 salary guide levels until such time when the 2017-18 salary guide has been approved, in accordance with the New Jersey Supreme Court Neptune Decision.
- P5. To approve the appointment of Paul Cusack, RHS, as the Building Integrated Pest Management Coordinator, to implement all aspects of the District’s Integrated Pest Management Policy and related Plan for the period July 1, 2017 - January 4, 2018.
- P6. To approve the appointment of Chemical Hygiene Officers effective for the 2017-18 School Year as follows:

<u>Name</u>	<u>Building</u>
Lisa Martone	Ramapo High School
Angela Manzi	Indian Hills High School

- P7. To approve the additional hours for District Applied Technology Staff, for the 2017-18 School Year (not to exceed a total of 35 hours), as per the contractual hourly rate, to organize the Structured Learning Experience job development and placement. Salary guide placement to remain at the 2015-16 salary guide levels until such time when the 2017-18 salary guide has been approved, in accordance with the New Jersey Supreme Court Neptune Decision.
- P8. To approve the summer employment for Jen Dinan, IHHS, during the months of July and August 2017, to organize the August 31, 2017 IHHS Freshman Orientation Program, not to exceed three days, eight hours / day, at the approved contractual hourly rate of pay. Salary guide placement to remain at the 2015-16 salary guide levels until such time when the 2017-18 salary guide has been approved, in accordance with the New Jersey Supreme Court Neptune Decision.
- P10. To approve, as recommended by the Superintendent of Schools, the appointment of the following individuals listed below as bedside instructors for the 2017-18 School Year, beginning September 1, 2017 and ending June 30, 2018; and move to approve applicants’ attestation that he / she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq.*, as applicable:

<u>Name</u>	<u>Name</u>
Marilyn Bartholme	Jill Kane
Tracy Batelli	Dinora Nati
Claire Cullen	Susan Rockwell
Paula Doumas	Ashley Sands
Karen Drury	Annie Solomon
Charles Epstein	Albert Taliaferro
Joan Hirsch	Charlene Taormina
Susan Hoyt	Bonnie Walsh
Dahne Inglesias	

P11. To approve, as recommended by the Superintendent of Schools, the appointment of the following individuals listed below as Substitute Nurses, for the 2017-18 School Year, beginning September 1, 2017 and ending June 30, 2018; and move to approve the applicants’ attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.*:

Name

Lisa Ciliberto

Lois Craumer

P12. To approve the appointment, as recommended by the Superintendent of Schools, of Krista Carpino, Drill/Woodwind Instructor, RHS Summer Band Camp Staff, at the stipend of \$800.00, subject to all federal, state, county, and local regulations, governing said employment, effective for the months of July and August 2017; and further move to approve the applicant’s attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.*, as applicable:

P13. To amend the hourly rate for Matthew Salisbury, temporary summer ITC Staff at Ramapo High School, from \$8.44/hour to \$10.00/hour, effective for the months of July and August 2017.

P14. To amend the summer employment of the Ramapo Indian Hills Regional High School District Child Study Team staff to conduct CST initial evaluations, during the months of July and August 2017, as per the approved contractual hourly rate (as calculated on the base pay plus longevity, if applicable). Salary guide placement to remain at the 2015-16 salary guide levels until such time when the 2017-18 salary guide has been approved, in accordance with the New Jersey Supreme Court Neptune Decision as follows:

<u>Name</u>	<u>Activity</u>	<u>Hours</u>
Tanushree Desai	Psychological / Case Manager	5
Denise Colaneri	Educational	9
Cheryl Avino	Social / Meetings	5.5
Kate Killby	Meetings	2
Special Education Teacher	Meetings	1
Regular Education Teacher	Meetings	2

P15. To approve the additional summer employment of Cheryl Avino, RHS, Child Study Team, during the month of July 2017, one (1) day, as per the approved contracted hourly rate (as calculated on the base pay plus longevity). Salary guide placement to remain at the 2015-16 salary guide levels until such time when the 2016-17 salary guide has been approved, in accordance with the New Jersey Supreme Court Neptune Decision

P16. To accept, with regret, the resignations of District staff as follows:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Denise Holding	Science / IHHS	June 30, 2017
Nickolas Maloupis	Science / RHS	June 30, 2017

P17. To accept, with regret, the resignation of a District Athletic Coach as follows:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Michael Gravinese	Asst. Boys' Soccer/IHHS	effective immediately

P18. To rescind the appointment of Jeff Peters, Drill/Woodwind Instructor, RHS Band Camp Staff, effective immediately.

P19. To rescind the appointment of District staff as follows:

<u>Name</u>	<u>Effective Date</u>
Francesca De Ros/RHS, English (Leave Replacement Teacher)	effective immediately
Michele Germinario/IHHS, English	effective immediately

P20. To accept retirement, with regret, effective August 1, 2017, as follows:

WHEREAS, Diane Belinfanti has dedicated herself to the Ramapo Indian Hills Regional High School District for three years as a Special Education Teacher; displaying an unselfish commitment to our children; exemplifying the ideals of professionalism and the standard of excellence, and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education, together with its citizens, wishes to acknowledge exemplary service that Diane Belinfanti has provided our children,

NOW, THEREFORE, BE IT RESOLVED THAT the Ramapo Indian Hills Regional High School District Board of Education does hereby extend its appreciation and gratitude to Diane Belinfanti in recognition of her exemplary service to our school district.

EDUCATION

E1. To approve in accordance with Chapter 46, Title 18A, New Jersey Statutes, and on the recommendation of the Superintendent of Schools, District Director of Student Personnel Services, and District Child Study Team that tuition and/or related services be paid for the students listed below to attend the school indicated at the tuition costs indicated for the 2016-17 School Year as follows:

<u>Student No.</u>	<u>Placement</u>	<u>Tuition</u>
082700	Holmstead School	\$ 9,105.60

Pro-rated for 32 days

E2. To approve in accordance with Chapter 46, Title 18A, New Jersey Statutes, and on the recommendation of the Superintendent of Schools, District Director of Student Personnel Services, and District Child Study Team that tuition and/or related services be paid for the students listed below to attend the schools indicated at the tuition costs indicated for the 2017-18 School Year as follows:

<u>Student No.</u>	<u>Placement</u>	<u>Tuition</u>
012703	Paramus Board of Education	\$ 9,995.08
040403	Paramus Board of Education	9,995.08
071902	Chancellor Academy	71,800.00
071202	The Craig School	50,190.00
012703	Paramus Board of Education	71,352.00

040403	Paramus Board of Education	\$71,532.00
111799	Sage Day Rochelle Park	58,230.00
040800	Sage Day Rochelle Park	58,230.00
071901	Sage Day Rochelle Park	58,230.00
121902	Sage Day Rochelle Park	58,230.00
041003	Sage Day Rochelle Park	58,230.00

·Extended 2017-18 School Year Only
 ·Extended 2017-18 School Year Included

E3. To amend Resolution E6, approved by the Board of Education at its June 29, 2017 Regular Public Meeting, as follows:

To approve the Agreement between Sage Educational Enterprises and the Ramapo Indian Hills Regional High School District Board of Education to provide school-based counseling and related counseling services for the period of September 1, 2017 through June 30, 2018, not to exceed \$130,100.

E4. To approve the resolution as follows:

BE IT RESOLVED by the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as “Agreement”) between the Board and the Parent of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

E5. To approve the District student field trips and transportation costs for the 2017-18 School Year as follows:

<u>Location</u>	<u>Group</u>	<u>Date(s)</u>	<u>Cost</u>
MetLife Stadium	Business Students	October 24, 2017	\$0
Washington, D.C.	UP ISB	November 14 - 11, 2017	\$3,250

OPERATIONS

OP1. To approve the use of the Ramapo Indian Hills Regional High School District facilities for the date(s) indicated in accordance with the rules and regulations governing said use as follows:

Indian Hills High School

Oakland Recreation	Soccer, Football, Cheer Practice and Games; Athletic Fields (as available); September 1 - November 30, 2017
Oakland Recreation	Basketball and Wrestling; Upper and Lower Gymnasium (as available); November 1, 2017 - March 15, 2018 (Monday through Saturday only)
Oakland Recreation	Baseball and Softball; Athletic Fields (as available); March 1 - June 30, 2018

Ramapo High School

- Educational Services Center SAT Prep Course; Classroom; March 7, 14, 21, & 28 and April 11, 18, and 25, and May 2, 2018; 6:30 - 9:30 P.M.
- Diversified Strategies LLC Education Course for adults; Media Center or (Garth Weil) Classroom; September 28, October 3, 5, & 10, 2017; 6:30 - 9:30 P.M.

OP2. To approve the Ramapo Indian Hills Regional High School District Flexible Benefits Plan (hereinafter referred to as “the Plan”). The Plan is a re-statement of a Plan which was originally effective on July 1, 1999.

FINANCE

- F1. That the financial report of the business administrator and the treasurer of school monies for the month of May 2017, including a cash report for that period, be approved and ordered filed.
- F2. To approve the *Committed Purchase Order Report* for the month of June 2017, having been duly audited by the business administrator and the chairperson of the Finance Committee.
- F3. That the additional bills paid in June 2017 and drawn on the current account in the total amount of \$107,998.95 for materials received and/or services rendered, having been duly audited by the business administrator and the chairperson of the Finance Committee, be ratified by the Board.
- F4. To authorize approval of bills drawn on the current account in the total amount of \$1,865,373.53 for materials received and/or services rendered including the July 15, 2017 payroll, having been duly audited by the business administrator and the chairperson of the Finance Committee.
- F5. That bills in the District Cafeteria Fund in the total amount of \$94,363.88 having been duly audited and approved by the business administrator/board secretary and previously paid, be approved by the Board as follows:

ARAMARK	\$93,310.88	June Operations
RIH District Cafeteria Fund	1,053.00	June Student Lunches

- F6. To approve transfers and to authorize the superintendent and business administrator/board secretary to make additional transfers that would be ratified at the next Board Meeting as necessary to comply with State requirements in accordance with Policy 6422 as per the attached *Expense Account Adjustment Analysis* for the month of June 2017.
- F7. To approve the 10% Transfer Report that represents transfers made during the 2017-18 School Year.
- F8. That pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of June 30, 2017 after review of the Secretary’s monthly financial report (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of *N.J.A.C. 6A:23A-16.10(b)* and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- F9. To approve the resolution as follows:

Receipt of Certification from Board Secretary

Pursuant to *N.J.A.C. 6:23A-16.10(c)4*, I, Frank C. Ceurvels, certify that as of June 30, 2017, no budgetary line item account has obligations or payments (contractual

orders) which in total exceeds the amount appropriated by the District Board of Education pursuant to *N.J.S.A. 18A:22-8* and *N.J.S.A. 18A:22-8.1*.

F10. To approve the resolution as follows:

WHEREAS, a District employee has submitted a request for reimbursement for work-related travel that is directly related to and within the scope of the employee’s current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District’s school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board’s policy provisions and approval requirements; and

WHEREAS, the travel request listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<u>Req. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
D17-01	MacKay	AASA	2/14-18/18	\$3,000
D17-02	Keaney	Rutgers Turfgrass Research Field Days	7/25-26/17	\$205
D17-03	Keaney	AHERA	8/1/17	\$215
R17-01	Mancino	Stronge Training	8/25/17	\$180
R17-02	Colaneri	Stronge Training	8/25/17	\$180
R17-03	Saladino	Sienna College Counselor Connection	7/26-28/17	\$92

F11. To accept the donation from the Ramapo High School Music Parents in the amount of \$3,165 to be used for the purchase of a Voice Machine Vm-2d-hbm-hbm for the Ramapo High School Marching Band.

F12. To accept the donation of a Circuit Training Apparatus from Mr. Bill Sharlow valued at \$700 to be used by the Indian Hills High School Track Team.

F13. To amend Resolution F13, approved by the Board of Education at its June 29, 2017 Regular Public Meeting, as follows:

Move to approve the cancellation of outstanding checks drawn on the Capital One Bank Accounts as follows:

Ramapo Indian Hills Regional High School District Athletics Account - 7047887849

<u>Date</u>	<u>Check No.</u>	<u>Amount</u>
10/19/15	18135	\$85.00
12/14/15	18449	105.00
4/16/16	19111	60.00
5/15/16	19378	40.00
5/28/16	19477	85.00
5/28/16	19453	85.00

F14. To approve the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as “the Board”) solicited the Request For Proposals (RFP) for Banking Services; and

WHEREAS, in response to the Request for Proposals, the Board received five (5) Proposals for Banking Services; and

WHEREAS, the Business Administrator reviewed the Proposals and has recommended that all District Accounts and Banking Services be transferred to Columbia Bank, based upon the Proposal submitted to the Board.

NOW, THEREFORE, BE IT RESOLVED, that the Business Administrator, Treasurer of School Monies, and the Board President are hereby authorized to execute any and all documents in connection with the Proposal submitted by Columbia Bank; and

BE IT FURTHER RESOLVED, that Columbia Bank is hereby authorized as an official depository for all Ramapo Indian Hills Regional High School District Banking Accounts, forthwith after the adoption hereof.

P1 – P8 & P10 – F14

RC): Becker ✓, Bunting ✓, Castor ✓, Kilday ✓, Porro ✓, Quinlan ✓, Sciancalepore ✓, Butto ✓, Becker ✓

The following motion was approved by roll call: **P9**

Moved by: SCIANCALEPORE Seconded: BECKER

P9. To approve, as recommended by the Superintendent of Schools, the appointment of the following individuals listed below as substitute teachers for the 2017-18 School Year, beginning September 1, 2017 and ending June 30, 2018; and move to approve applicants’ attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.*, as applicable:

<u>Name</u>	<u>Name</u>
Jin-Young Ahn	Linda Lawton
Nicholas Anthony	Susan Lehner
Ted Arfsten	Jonathan Leroux
Robert Backman	Elizabeth Levine

Carmelo Barila	Megan Lynch
Brenda Belohoubek	Jeffrey Moss
Rosemary Bencivenga	Renee Nafpliotis-Kresker
Josif Benfeld	Andrea Powers
Caroline Bennet	Barbara Procopi
Kristin Bialosky	Joseph Quinlan
Jenna Calderon	Nancy Riggio
Tess Carrozelli	Lindsay Rock
Robert Dank	Kelly Rowe
Ashley DeYoung	Matthew Salisbury
Nancy Diehl	Robert Santin
Philip DiMichele	Grishma Shah
Paula Doumas	Nancy Shaver
Laurena Efrusy	David Sherwood
Nikki Felice	Matthew Small
Dillon Fontanella	Gina Sodora
Suzanne Finan	Matthew Soyka
Sarah Francini	Jodi Steinhart
Cynthia Freyeisen	Michael Swanson
Joseph Frodella	Anthony Tabbacchino
Karen Galinko	Albert Taliaferro
Andrew Garlick	Charlene Taormina
Greta Goodman	Ester Vierheilig
Taylor Grbelja	Sally Vigna
Eric Gross	David Ward, Jr.
Nancy Hafers	Evan Wasek
David Heitman	Hillary Wasserman
Deborah Holden-Holloway	Justin Weiner
Andrew Imperatore	Sandy White
Samantha Kempin	Joan Wilkinson
Gloria Kirwan	Joseph Wolfson
Cassidy Kologrivov	Brianne Wolman
Vilan Kvyat	

P9

RC): Becker ✓, Bunting ✓, Castor ✓, Kilday ✓, Porro ✓,
 Quinlan ABSTAIN, Sciancalepore ✓, Butto ✓, Becker ✓

COMMITTEE REPORTS

Mrs. Kilday reported that the members of the Facilities Committee met to discuss agenda items as follows: 1) the grandstands will be delivered on August 1; 2) the IHHS Auditorium Lighting Project; 3) the RHS Gymnasium Lighting Project; 4) the IHHS Bleachers Project; and 5) the CO₂ Detectors.

Mr. Butto reported that the members of the Finance Committee meet to discuss agenda items as follows: 1) revised State Aid; 2) Banking RFP; 3) Standard Operating Procedures Manual; and 4) Subscription Busing.

Mrs. Castor stated that an Education Committee Meeting is scheduled on August 23.

Mrs. Quinlan reported that the members of the Personnel/Goals/Evaluation Committee met to discuss agenda items as follows: 1) Superintendent's Merit Goals for the 2017-18 School Year; and 2) Business Administrator's Merit Goal for the 2017-18 School Year.

BOARD COMMENTS

Members of the Board thanked Mr. Sutherland for scheduling the mountain biking session as well as for his presentation on District Curriculum.

Mr. Porro thanked Mr. Butto and Mr. Ceurvels for their work on the revised State Aid.

PUBLIC DISCUSSION

A. Moved by PORRO Seconded BUTTO to open the meeting to public discussion.

No discussion.

B. Moved by PORRO Seconded BUTTO to re-enter the Work Session/Regular Public Meeting.

ANTICIPATED FUTURE MEETING DATES

Mr. Becker announced anticipated future meeting dates as follows:

Monday, August 28, 2017, Work Session/Regular Public Meeting, District Conference Room, 8 P.M.

ADJOURNMENT

Moved by PORRO Seconded: BUTTO to adjourn at 9:55 P.M.

E. David Becker
Board President

Frank C. Ceurvels
Business Administrator/Board Secretary