

RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
Oakland, New Jersey

**REORGANIZATION/ACTION/WORK SESSION MEETING**

January 7, 2021  
Electronic Meeting, 7 P.M.

**AGENDA**

**OPENING**

A. Meeting called to order.

B. Board Secretary's Announcement:

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/ Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted in accordance with N.J.S.A. 10:4-8(b), and guidance from the New Jersey Department of Community Affairs, Division of Local Government Services.

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public or about District employees.

RC): Butto Carolan Fortunato Kinney Kologrivov Laforgia Patel

**PLEDGE OF ALLEGIANCE**

**REORGANIZATION**

1. Board Secretary administers Oath to newly-elected Board members.

RC): King Koulikourdis Setteducato Sullivan

2. Board Secretary calls for nomination of President of the Board of Education.

3. Board Secretary calls for vote for President of the Board of Education.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Butto Carolan Fortunato King Kinney  
Koulikourdis Laforgia Setteducato Sullivan

4. Board Secretary calls for nomination of Vice President of the Board of Education.
5. Board Secretary calls for vote for Vice President of the Board of Education.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Butto          Carolan          Fortunato          King          Kinney  
          Koulikourdis          Laforgia          Setteducato          Sullivan

6. Move that all Work Sessions, Regular Public Meetings, and Special Meetings of the Board of Education be held on the dates, locations, and times, as recommended by the Interim Superintendent of Schools, as follows:

Monday, January 25, 2021	Regular Public Meeting, Ramapo High School
Monday, February 8, 2021	Work Session, District Conference Room
Monday, February 22, 2021	Regular Public Meeting, Ramapo High School
Monday, March 8, 2021	Work Session, District Conference Room
Monday, March 22, 2021	Regular Public Meeting, Ramapo High School
Monday, April 12, 2021	Work Session, District Conference Room
Monday, April 26, 2021	Budget Public Hearing / Regular Public Meeting, Ramapo High School
Monday, May 10, 2021	Action / Work Session, District Conference Room
Monday, May 24, 2021	Regular Public Meeting, Ramapo High School
Monday, June 14, 2021	Action / Work Session, Ramapo High School
Monday, June 28, 2021	Regular Public Meeting, District Conference Room
Monday, July 26, 2021	Work Session / Regular Public Meeting, Ramapo High School
Monday, August 23, 2021	Work Session / Regular Public Meeting, Ramapo High School
Monday, September 13, 2021	Action / Work Session, District Conference Room

Monday, September 27, 2021	Regular Public Meeting, Ramapo High School
Monday, October 11, 2021	Work Session, District Conference Room
Monday, October 25, 2021	Regular Public Meeting, Ramapo High School
Monday, November 8, 2021	Work Session, District Conference Room
Monday, November 22, 2021	Regular Public Meeting, Ramapo High School
Monday, December 13, 2021	Work Session/Public Meeting, District Conference Room
Thursday, January 6, 2022	Reorganization/Action/Work Session, District Conference Room, 7 P.M.

(All public meetings are scheduled for 7 P.M. for the purpose of entering Executive Session. The Board will reconvene the public meeting at 8 P.M.)

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

7. Move to approve, as recommended by the Interim Superintendent of Schools, the reappointment of Thomas Lambe as Board Secretary for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

8. Move to approve, as recommended by the Interim Superintendent of Schools, the reappointment of Joseph R. Amatuzzi as Treasurer of School Monies for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

9. Move to designate, as recommended by the Interim Superintendent of Schools, Thomas Lambe as the Public Agency Compliance Officer (P.A.C.O.) for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

10. Move to approve, as recommended by the Interim Superintendent of Schools, the appointment of Paulinus Egu as the designated person responsible for compliance with the PEOSH Indoor Air Quality Standard, as required by the New Jersey Public Employees Occupational and Safety Health Program (PEOSH) Indoor Air Quality Standard N.J.A.C. 12:100:13.1, effective for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

11. Move to approve, as recommended by the Interim Superintendent of Schools, the appointment of Paulinus Egu to be designated the program coordinator and responsible for compliance with the PEOSH Hazardous Communication Standard, as required by the New Jersey Public Employees Occupational and Safety Health Program (PEOSH) Hazardous Communication Standard N.J.A.C. 12:100-7, effective for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

12. Move to approve, as recommended by the Interim Superintendent of Schools, the reappointment of Paul Cusack, RHS, and Jeffrey Boltzer, IHHS, as Integrated Pest Management Coordinators to implement all aspects of the District’s IPM Policy and related Plan for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

13. Move to approve, as recommended by the Interim Superintendent of Schools, the resolution as follows:

Resolved, that Julie Browne shall be appointed as the Board Secretary *pro tem* for any meeting of the Ramapo Indian Hills Regional High School District Board of Education which Thomas Lambe, Board Secretary, is unavailable to attend, effective for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

14. Move to approve, as recommended by the Interim Superintendent of Schools, the appointment of District officers for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting as follows:

Paulinus Egu	Health & Safety Officer
Michael Marano	ADA District Coordinator
Michael Marano	Affirmative Action Officer
Michael Marano	504 Officer
Michael Marano	Homeless Education Liaison
Daniel Sutherland	Title VI Officer

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

15. Move to approve, as recommended by the Interim Superintendent of Schools, the appointment of District and Building Anti-bullying Specialist officers for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting as follows:

Michael Marano	District Coordinator
Andrea Saladino	IHHS Anti-bullying Specialist
Jasmen Mantashian	RHS Anti-bullying Specialist

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

16. Move to approve, as recommended by the Interim Superintendent of Schools, the appointment of Travis Smith, RHS, Principal, and Gregory Vacca, IHHS, Principal, to serve as the District’s Liaison to the State’s Child Welfare Authorities and to Law Enforcement Agencies pursuant to District Policy and Regulation 8462, effective for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

17. Move to approve, as recommended by the Interim Superintendent of Schools, the appointment of Charles Wolff, District, School Safety Specialist, effective for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

18. Move that, as recommended by the Interim Superintendent of Schools, the existing policies and bylaws of the Ramapo Indian Hills Regional High School District Board of Education be re-adopted for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

19. Move to approve, as recommended by the Interim Superintendent of Schools, the resolution as follows:

WHEREAS, N.J.S.A. 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility, and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by this chapter, and

WHEREAS, N.J.S.A. 18A-18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$44,000), may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution, and

WHEREAS, N.J.S.A. 18A-18A-37c provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution,

NOW, THEREFORE BE IT RESOLVED, that the Ramapo Indian Hills Regional High School Board of Education, pursuant to the statutes cited above, hereby appoints Thomas Lambe, Business Administrator / Board Secretary, as its duly authorized purchasing agent and is duly assigned the authority, responsibility, and accountability for the purchasing activity of the Ramapo Indian Hills Regional High School District, and

BE IT FURTHER RESOLVED, that Thomas Lambe is hereby authorized to award contracts on behalf of the Ramapo Indian Hills Regional High School Board of Education that are in the aggregate less than 15% of the Bid threshold (currently \$6,600) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that Thomas Lambe is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,600) but less than the bid threshold of \$44,000.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

20. Move to approve, as recommended by the Interim Superintendent of Schools, the resolution as follows:

WHEREAS, N.J.S.A. 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility, and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare



advertisements, to advertise for and receive bids, and to award contracts as permitted by this chapter, and

WHEREAS, N.J.S.A. 18A-18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$44,000), may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution, and

WHEREAS, N.J.S.A. 18A-18A-37c provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution, and

NOW, THEREFORE BE IT RESOLVED, that the Ramapo Indian Hills Regional High School Board of Education, pursuant to the statutes cited above, hereby appoints Bernice Parrella, Assistant Business Administrator, as its duly authorized purchasing agent *pro tem*, in the event that Thomas Lambe, Business Administrator / Board Secretary, is unavailable, and is duly assigned the authority, responsibility, and accountability for the purchasing activity of the Ramapo Indian Hills Regional High School District effective for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting, and

BE IT FURTHER RESOLVED, that Bernice Parrella is hereby authorized to award contracts on behalf of the Ramapo Indian Hills Regional High School Board of Education that are in the aggregate less than 15% of the Bid threshold (currently \$6,600) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that Bernice Parrella is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,600) but less than the bid threshold of \$44,000.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

21. Move to approve, as recommended by the Interim Superintendent of Schools, the resolution as follows:

WHEREAS, the law firm of Fogarty & Hara, Esqs. has the expertise and experience to provide professional services to the Board of Education (hereinafter referred to as the “Board”); and

WHEREAS, the Board is desirous of appointing the law firm of Fogarty & Hara, Esqs., to provide professional services to the Board;

NOW, THEREFORE, BE IT RESOLVED that the Board appoints the law firm of Fogarty & Hara, Esqs. as Board Attorneys until the next organization meeting in accordance with the terms and conditions set forth in the Agreement which is attached hereto and made a part thereof. As the Board Attorneys, the firm will

provide legal services to the Board of Education at an hourly rate of \$175.00 for partners and \$155.00 for associates in an amount not to exceed \$140,000 for the contract year. The Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board.

LEGAL NOTICE  
RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
COUNTY OF BERGEN, STATE OF NEW JERSEY

PLEASE TAKE NOTICE that the Ramapo Indian Hills Regional High School District Board of Education took action at its public Reorganization Meeting on January 7, 2021 to appoint the law firm of Fogarty & Hara, Esqs., as Board attorneys for the period January 8, 2021 – through to the date of the 2022 Reorganization Meeting. The appointment qualifies as a professional service for which the Board is not required to publicly advertise for bids in accordance with N.J.S.A. 18A:18A-5. As the Board Attorneys, the firm will provide legal services to the Board of Education at an hourly rate of \$175.00 for partners and \$155.00 for associates in an amount not to exceed \$140,000 for the contract year. The resolution appointing Fogarty & Hara, Esqs. and the terms of the appointment are on file and available for public inspection at the District offices at 131 Yawpo Avenue, Oakland, New Jersey 07436.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
RC): Butto Carolan Fortunato King Kinney  
Koulikourdis Laforgia Setteducato Sullivan

22. Move to authorize the Business Administrator/Board Secretary, as recommended by the Interim Superintendent of Schools, to renew the contract in the amount of \$35,200 with Lerch, Vinci & Higgins, LLP, to audit the books and records of the Ramapo Indian Hills Regional High School District in accordance with audit requirements as prescribed by the State of New Jersey for the fiscal year ending June 30, 2021. This contract is being entered into and approved as a professional service.

WHEREAS, the Board President and the Board Secretary are hereby authorized to execute the contract and any and all other documents necessary to effectuate the terms of this resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board.

LEGAL NOTICE  
RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
COUNTY OF BERGEN, STATE OF NEW JERSEY

PLEASE TAKE NOTICE that the Ramapo Indian Hills Regional High School District Board of Education took action at its public Reorganization Meeting on January 7, 2021 appointing Lerch, Vinci & Higgins, LLP, as Auditors for the fiscal



year ending June 30, 2021. The appointment qualifies as a professional service for which the Board is not required to publicly advertise for bids in accordance with N.J.S.A. 18A:18A-5. The firm will provide the annual audit services to the Board of Education in the amount of \$35,200. The resolution appointing the firm of Lerch, Vinci & Higgins, LLP, and the terms of their appointment are on file and available for public inspection at the District offices at 131 Yawpo Avenue, Oakland, New Jersey 07436.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

- 23. Move to approve, as recommended by the Interim Superintendent of Schools, the resolution as follows:

WHEREAS, Title 18A:18A-10 provides that “A Board of Education without advertising for bids, or having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”, and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education desires to authorize its purchasing agent for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW, THEREFORE, BE IT RESOLVED, that the Ramapo Indian Hills Regional High School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as indicated on the State of New Jersey website at:  
<http://state.nj.us/treasury/purchase/pricelists.shtml>.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

- 24. Move to authorize the Business Administrator/Board Secretary, as recommended by the Interim Superintendent of Schools, to seek sealed bids, Educational Cooperative Price System, county contract, and/or state contract for all goods and/or services required during the period January 8, 2021 through to the date of the 2022 Reorganization Meeting. Date, receipt, and advertisement of bids to be determined by the Business Administrator/Board Secretary.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

25. Move to designate, as recommended by the Interim Superintendent of Schools, Thomas Lambe as the Custodian of Records (OPRA) for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

26. Move that, as recommended by the Interim Superintendent of Schools, *The Record* and *The Star Ledger* be designated as the official newspapers for the publication of legal notices effective for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

27. Move that, as recommended by the Interim Superintendent of Schools, the official depository for funds of the Ramapo Indian Hills Regional High School District Board of Education, Ramapo High School, and Indian Hills High School be approved for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting as follows:

Columbia Bank  
 NJ/ ARM (New Jersey Asset & Rebate Management)

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

28. Move to approve, as recommended by the Interim Superintendent of Schools, the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as the "Board") has received a proposal for Health Insurance Brokerage Services for Health Benefits which services fall within the definition of an extraordinary unspecifiable service (hereinafter referred to as "EUS") in accordance with N.J.A.C. 5:34-2.4 and the provisions of N.J.S.A. 18A:18A-5 and;

WHEREAS; the Board Secretary/Business Administrator has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the Board received a proposal, as summarized by the Board Secretary/Business Administrator in the Standard Certification Declaration of and Extraordinary Unspecifiable Service, attached hereto; and

WHEREAS, the Board finds that a contract for such services shall be awarded to Gallagher Benefit Services, Inc. (hereinafter referred to as “Broker”) for the following reasons:

1. The fee structures proposed are most advantageous to the Board, with price and other factors considered.
2. Experience and resources necessary to perform the contract have been demonstrated.
3. Reputation and responsibility of the Broker are satisfactory; and

WHEREAS, based on the fee structure and the positive reputation of Broker, the Board desires to award the contract to Gallagher Benefit Services, Inc.; and

WHEREAS, N.J.S.A. 18A:18-5 (a) (2) and N.J.A.C. 5:34-2.3 9b) et seq. allows the Board to award EUS contracts without public bidding; and

WHEREAS, the Broker has completed and submitted a Political Contribution Disclosure Form which certifies that the Broker has not made any reportable contributions to a political or candidate committee in the County of Bergen, Borough of Oakland or the Board in the previous one (1) year, and that the contract will prohibit the Broker from making and reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby approves the award of the contract for Insurance Brokerage Services for Health Benefits to Gallagher Benefit Services, Inc. which will be paid by the carrier, in the approximate amount of \$85,000, subject to Gallagher providing insurance in amounts deemed sufficient by the Board and executing a contract with the Board as prepared by the Board Attorney.
2. The Board hereby authorizes the Board Attorney to prepare a contract consistent with this Resolution. The Board President and the Board Secretary/Business Administrator are hereby authorized to execute the contract and any other documents necessary to effectuate the award.
3. The Political Contribution Disclosure Form shall be placed on file with this resolution and a notice of award shall be published in the official newspaper of the Board.

LEGAL NOTICE  
RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
COUNTY OF BERGEN, STATE OF NEW JERSEY

PLEASE TAKE NOTICE that the Ramapo Indian Hills Regional High School District Board of Education took action at its public Reorganization Meeting on January 7, 2021 appointing Gallagher Benefit Services, Inc. for Insurance Brokerage Services for Health Benefits for the period of January 8, 2021 through to the date of the 2022 Reorganization Meeting. The appointment qualifies as Extraordinary Unspecified Services (EUS) for which the Board is not required to publicly advertise for bids in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-1.2(b). Gallagher Benefit Services, Inc. will provide Insurance Brokerage Services to the Board of Education for approximately \$85,000, which will be paid by the carrier. The resolution appointing the firm of Gallagher Benefits Services, Inc. and the terms of their appointment are on file and available for public inspection at the District offices at 131 Yawpo Avenue, Oakland, New Jersey 07436.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

29. Move to approve, as recommended by the Interim Superintendent of Schools, the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as the "Board") has received a proposal for Property and Casualty Broker/Risk Manager Services, which services fall within the definition of an extraordinary unspecifiable service (hereinafter referred to as "EUS") in accordance with N.J.A.C. 5:34-2.4 and the provisions of N.J.S.A. 18A:18A-5 and;

WHEREAS; the Board Secretary/Business Administrator has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the Board received a proposal, as summarized by the Board Secretary/Business Administrator in the Standard Certification Declaration of and Extraordinary Unspecifiable Service, attached hereto; and

WHEREAS, the Board finds that a contract for such services shall be awarded to CBIZ Insurance Services, Inc., (hereinafter referred to as the "Broker") for the following reasons:

1. The fee structures proposed are most advantageous to the Board, with price and other factors considered.
2. Experience and resources necessary to perform the contract have been demonstrated.
3. Reputation and responsibility of the Broker are satisfactory; and

WHEREAS, based on the fee structure and the positive reputation of the Broker, the Board desires to award the contract to CBIZ Insurance Services, Inc.; and

WHEREAS, N.J.S.A. 18A:18-5 (a) (2) and N.J.A.C. 5:34-2 et seq. allows the Board to award EUS contracts without public bidding; and

WHEREAS, the Broker has completed and submitted a Political Contribution Disclosure Form which certifies that the Broker has not made any reportable contributions to a political or candidate committee in the County of Bergen, Borough of Oakland or the Board in the previous one (1) year, and that the contract will prohibit the Broker from making and reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby approves the award of the contract for Property and Casualty Broker/Risk Manager Services to CBIZ Insurance Services, Inc. in the amount of \$31,296.00 subject to CBIZ providing insurance in amounts deemed sufficient by the Board and executing a contract with the Board as prepared by the Board Attorney.
2. The Board hereby authorizes the Board Attorney to prepare a contract consistent with this Resolution. The Board President and the Board Secretary/Business Administrator are hereby authorized to execute the contract and any other documents necessary to effectuate the award.
3. The Political Contribution Disclosure Form shall be placed on file with this resolution and a notice of award shall be published in the official newspaper of the Board.

LEGAL NOTICE  
RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
COUNTY OF BERGEN, STATE OF NEW JERSEY

PLEASE TAKE NOTICE that the Ramapo Indian Hills Regional High School District Board of Education took action at its public Reorganization Meeting on January 7, 2021 appointing CBIZ Insurance Services, Inc. for Insurance Brokerage Services for Property and Casualty/Risk Management Services for the period of January 8, 2021 through to the date of the 2022 Reorganization Meeting. The appointment qualifies as Extraordinary Unspecified Services (EUS) for which the Board is not required to publicly advertise for bids in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-1.2(b). CBIZ Insurance Services, Inc. will provide Insurance Brokerage Services to the Board of Education for \$31,296.00, which will be paid by the carrier. The resolution appointing the firm of CBIZ Insurance Services, Inc. and the terms of their appointment are on file and available for public inspection at the District offices at 131 Yawpo Avenue, Oakland, New Jersey 07436.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
RC): Butto          Carolan          Fortunato          King          Kinney  
Koulikourdis          Laforgia          Setteducato          Sullivan

### **BOARD PRESIDENT'S REPORT**

- Student Board Representatives

**INTERIM SUPERINTENDENT'S REPORT****BUSINESS ADMINISTRATOR'S REPORT****ACTION ITEMS****PERSONNEL**

P1. Move to amend, as recommended by the Interim Superintendent of Schools, the change in assignment for Danielle Ferrara, IHHS, from .6 Special Education, MA, Step 2, \$34,006.80, .271 Social Studies Supplemental, MA, Step 2, \$15,359.50, and a fifth period teaching assignment, at the contractual stipend of \$5,165, prorated, to full time Special Education, MA, Step 2, \$56,678, effective for the period January 1 - June 30, 2021.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

P2. Move to approve, as recommended by the Interim Superintendent of Schools, the change in assignment for Daniel VanderMolen, from .6 Social Studies, MA, Step 20, \$58,502, plus longevity, RHS, to full time Social Studies, MA, Step 20, \$97,504, plus longevity, District, effective for the period January 1 - June 30, 2021.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

P3. Move to approve, as recommended by the Interim Superintendent of Schools, the sixth period teaching assignment for Lauren Winslow, IHHS, Science, Period 1, at the contractual stipend of \$9,530, prorated, effective for the period December 10, 2020 - January 8, 2021.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

P4. Move to amend, as recommended by the Interim Superintendent of Schools, the appointment of Lindsey DeLillo, RHS, English, Temporary Replacement Teacher for Jonathan Samarro, a non-tenured position, not accruing tenure in the position, BA, Step 1, \$286.56/diem, effective for the period October 13, 2020 - January 22, 2021, and subject to all federal, state, county and local regulations, governing said employment; and further move to approve applicant's attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.*

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan



P5. Move to approve, as recommended by the Interim Superintendent of Schools, the appointment of Katherine Gaspar, Family & Consumer Science District Head Teacher, effective for the period January - June 2021, as per the terms and conditions of the *Agreement between the Ramapo Indian Hills Regional High School District Board of Education effective July 1, 2016 - June 30, 2021*, at an annual stipend of \$4,056, prorated.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

P6. Move to amend, as recommended by the Interim Superintendent of Schools, the employment date for Robert Lynn, District, Custodian, from January 4 - June 30, 2021, to January 11 - June 30, 2021.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

P7. Move to amend, as recommended by the Interim Superintendent of Schools, the appointment of Emily Reitter, IHHS, Music Co-Director, Step 4, \$1,528, from September 1, 2020 - June 30, 2021, to September 1, 2020 - February 19, 2021.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

P8. Move to accept the resignation of Matthew O’Neill, RHS, Asst. Girls’ Volleyball Coach, effective immediately.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

**EDUCATION**

E1. Move to approve, as recommended by the Interim Superintendent of Schools, a one Cohort Schedule for students to attend school five days a week.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

E2. Move to approve, as recommended by the Interim Superintendent of Schools, the Harassment, Intimidation, & Bullying student consequences imposed during the 2020-21 School Year as a result of the HIB Investigation for IHHS-HIB 2020-002.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

- E3. Move to approve, as recommended by the Interim Superintendent of Schools, the resolution as follows:

BE IT RESOLVED by the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Addendum to the Settlement Agreement and Release (hereinafter referred to as “Agreement”) between the Board and the Parents of a student whose name is on file in the Superintendent’s Office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Agreement, and any other documents necessary to effectuate the Agreement.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

- E4. Move to approve in accordance with Chapter 46, Title 18A, New Jersey Statutes, and on the recommendation of the Interim Superintendent of Schools, District Director of Student Personnel Services, and District Child Study Team that tuition and/or related services be paid for the student listed below to attend the school indicated at the tuition cost indicated for the 2020-21 School Year as follows:

<u>Student No.</u>	<u>Placement</u>	<u>Tuition</u>
421651	Caldwell University Center for Autism and Applied Behavior Analysis	\$123,300 <sup>1/2</sup>

<sup>1</sup>Pro-rated for 107 days at \$900.00  
<sup>2</sup>Includes 2020-21 Extended School Year

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

**FINANCE**

- F1. Move to approve, as recommended by the Interim Superintendent of Schools, the resolution as follows:

WHEREAS, District employees have submitted requests for reimbursement for work-related travel that is directly related to and within the scope of the employees’ current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District’s school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board’s policy provisions and approval requirements; and

WHEREAS, the travel requests listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<u>Req. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
R20-10	Gibson	NOW Winter Conference	February 6, 2021	\$149
R20-11	Quirk	NOW Winter Conference	February 6, 2021	\$149

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

ACTION

**WORK SESSION**

**FINANCE**

F2. Move that, as recommended by the Interim Superintendent of Schools, the financial reports of the Business Administrator and the Treasurer of School Monies for the month of November 2020, including a cash report for that period, be approved and ordered filed.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto            Carolan            Fortunato            King            Kinney  
           Koulikourdis            Laforgia            Setteducato            Sullivan

F3. Move to authorize approval, as recommended by the Interim Superintendent of Schools, of the *Committed Purchase Order Status Report* for the months of November and December 2020 having been duly audited by the business administrator and the chairperson of the Finance Committee be approved by the Board.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto            Carolan            Fortunato            King            Kinney  
           Koulikourdis            Laforgia            Setteducato            Sullivan

F4. Move that, as recommended by the Interim Superintendent of Schools, the following bills drawn on the current account in the total amount of \$ (*Amount available at the January 25, 2021 Regular Public Meeting*) for materials received and /or services rendered, having been duly audited by the Business Administrator and the chairperson of the Finance Committee be approved by the Board.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto            Carolan            Fortunato            King            Kinney  
           Koulikourdis            Laforgia            Setteducato            Sullivan

F5. Move to ratify, as recommended by the Interim Superintendent of Schools, the December 15 and 23, 2020 Payrolls in the amount of \$3,434,230.23 having been duly audited by the Business Administrator and the chairperson of the Finance Committee, and previously paid, approved by the Board. (*Amounts were not available for the December 14, 2020 Work Session/Regular Public Meeting.*)

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto            Carolan            Fortunato            King            Kinney  
           Koulikourdis            Laforgia            Setteducato            Sullivan

F6. Move that, as recommended by the Interim Superintendent of Schools, the additional bills paid in December 2020 and drawn on the current account in the total amount of \$82,311.43 for materials received and /or services rendered, having been duly audited by the Business Administrator and the chairperson of the Finance Committee, be ratified by the Board.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

F7. Move that, as recommended by the Interim Superintendent of Schools, bills in the District Cafeteria Fund in the total amount of \$ (*Amount available at the January 25, 2021 Regular Public Meeting*) having been duly audited and approved by the Business Administrator/Board Secretary, and previously paid, be approved by the Board as follows:

ARAMARK	\$( <i>Amount available January 25, 2021</i> )	December Operations
RIH District Cafeteria Fund	\$( <i>Amount available January 25, 2021</i> )	December Student Lunches

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

F8. Move to approve, as recommended by the Interim Superintendent of Schools, transfers and to authorize the Interim Superintendent and Business Administrator/Board Secretary to make additional transfers that would be ratified at the next Board meeting as necessary to comply with State requirements in accordance with Policy 6422 as per the attached *Expense Account Adjustment Analysis* for the months of November and December 2020.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

F9. Move to approve, as recommended by the Interim Superintendent of Schools, the 10% Transfer Report that represents transfers made during the period July 1 – December 31, 2020.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

F10. Move that pursuant to *N.J.A.C. 6A:23A-16.10(c)4*, we certify that as of November 30, 2020, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of *N.J.A.C. 6:23A-16.10(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

F11. Move to adopt the resolution as follows:

Receipt of Certification from Board Secretary

Pursuant to *N.J.A.C. 6A:23A-16.10(c)4*, I, Thomas Lambe, certify that as of November 30, 2020, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the District Board of Education pursuant to *N.J.S.A. 18A:22-8* and *N.J.S.A. 18A:22-8.1*.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

F12. Move to ratify, as recommended by the Interim Superintendent of Schools, the reimbursement to the Current Account from the District Cafeteria Account for repairs and maintenance expenditures in the amount of \$(*Amount available January 25, 2021*).

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Butto Carolan Fortunato King Kinney  
 Koulikourdis Laforgia Setteducato Sullivan

**BOARD COMMENTS**

**PUBLIC DISCUSSION**

- A. Moved by \_\_\_\_\_ Seconded \_\_\_\_\_ to open the meeting to public discussion.
- B. Moved by \_\_\_\_\_ Seconded \_\_\_\_\_ to re-enter the Reorganization/ Action/Work Session Meeting.

**ANTICIPATED FUTURE MEETING DATES**

Monday, January 25, 2021, Regular Public Meeting, 8 P.M., Electronic Meeting.

**ADJOURNMENT**

Moved by \_\_\_\_\_ Seconded: \_\_\_\_\_ to adjourn at \_\_\_\_\_ P.M.