

RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT  
Oakland, New Jersey 07436

**ACTION/WORK SESSION**

November 9, 2020

District Conference Room, 7 P.M.

*Action to authorize Executive Session*

Anticipated Public Session, 8 P.M.

**AGENDA**

**OPENING**

A. Meeting called to order.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the business administrator/board secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted in accordance with N.J.S.A. 10:4-8(b), and guidance from the New Jersey Department of Community Affairs, Division of Local Government Services.

In addition, please be aware that employees of the School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public, and in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

RC): Becker  
LeVon

Butto  
Patel

Carolan  
Sullivan

Fortunato  
Zammitti

Kologrivov  
Shaw

Laforgia  
Kinney

**PLEDGE OF ALLEGIANCE**

**BOARD PRESIDENT'S REPORT**

- Student Board Representatives

**ACTING SUPERINTENDENT'S REPORT**

- Return to Learning Plan - Update

**BUSINESS ADMINISTRATOR'S REPORT**

- Update on Locker Rooms Project presented by Di Cara Rubino, Architects

**PUBLIC DISCUSSION OF AGENDA AND NON-AGENDA ITEMS**

- A. Moved by \_\_\_\_\_ Seconded \_\_\_\_\_ to open the meeting to public discussion.
- B. Moved by \_\_\_\_\_ Seconded \_\_\_\_\_ to close public discussion of agenda items and to re-enter the Action/Work Session.

**OPEN BOARD DISCUSSION**

**ACTION ITEMS**

**PERSONNEL**

P1. Move to approve the resolution as follows:

BE IT RESOLVED that the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as the “Board”) appoints Anthony Riscica (hereinafter referred to as “Riscica”), as the Interim Superintendent of Schools for the Ramapo Indian Hills Regional High School District effective December 11, 2020 and expiring on June 30, 2021.

BE IT FURTHER RESOLVED that the Employment Agreement has been submitted to the Interim Executive County Superintendent for review and approval, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j).

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with Riscica for the position of Interim Superintendent of Schools for the foregoing period of appointment, conditional upon the approval of the Employment Agreement between the Board and Riscica by the Interim Executive County Superintendent, pursuant to N.J.S.A. 18A:7-8(j).

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the School Business Administrator/Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Riscica following receipt of the approval by the Interim Executive County Superintendent.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

|             |          |               |           |          |
|-------------|----------|---------------|-----------|----------|
| RC): Becker | Butto    | Carolan       | Fortunato | Laforgia |
| LeVon       | Sullivan | Zammitti Shaw | Kinney    |          |

P2. Move that, as recommended by the Acting Superintendent of Schools, the following person be appointed to fill the position for the length of time and with the compensation noted, subject to all federal, state, county, and local regulations, governing said employment; and further that the president and secretary, as proper officers of the Board of Education, be authorized and directed to issue the proper contract for the 2020-21 School Year; and move to approve applicant’s attestation that she has not been convicted of any disqualifying crime pursuant to

the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, *N.J.S.A. 18A:6-4.13 et seq.*, and *N.J.S.A. 18A:12-1 et seq.*, as applicable. Further move to approve the assignment of the appropriate Unique Position Code as required by State Statute.

| <u>Name</u>         | <u>Position</u>            | <u>Degree</u>                 | <u>Basis of Employment</u> | <u>Employment Date</u> | <u>Annual Salary</u>    |
|---------------------|----------------------------|-------------------------------|----------------------------|------------------------|-------------------------|
| Lucy George Lekunze | Special Education/<br>IHHS | MA+30,<br>Step 7 <sup>1</sup> | 10 months                  | 1/8/21 -<br>6/30/21    | \$64,395 <sup>2/3</sup> |

<sup>1</sup>Plus Doctorate Stipend, \$1,871

<sup>2</sup>Pro-rated

<sup>3</sup>Replacement for Michelle Gramazio

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker Butto Carolan Fortunato Laforgia  
LeVon Sullivan Zammitti Shaw Kinney

P3. Move to approve, as recommended by the Acting Superintendent of Schools, the request for an unpaid Family Leave of Absence, utilizing The Family and Medical Leave Act (FMLA) for Ivy Urdang, IHHS, Social Studies, effective for the period October 26 - December 31, 2020.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker Butto Carolan Fortunato Laforgia  
LeVon Sullivan Zammitti Shaw Kinney

P4. Move to amend, as recommended by the Acting Superintendent of Schools, the change in assignment for Danielle Ferrara, IHHS, from .2 Special Education, MA, Step 2, \$11,336, and .4065 Social Studies Supplemental, MA, Step 2, \$23,040, to .6 Special Education, MA, Step 2, \$34,006.80, .271 Social Studies Supplemental, MA, Step 2, \$15,359.50, and a fifth period teaching assignment, \$5,165, pro-rated, effective for the period October 5 - December 23, 2020.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker Butto Carolan Fortunato Laforgia  
LeVon Sullivan Zammitti Shaw Kinney

P5. Move to amend, as recommended by the Acting Superintendent of Schools, the sixth period teaching assignment for Elizabeth Johnson, IHHS, Social Studies, Period 6, at the contractual stipend of \$9,530, pro-rated, effective for the period October 5 - December 23, 2020.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

P6. Move to amend, as recommended by the Acting Superintendent of Schools, the sixth period teaching assignment for John Murphy, IHHS, Social Studies, Period 8, at the contractual stipend of \$9,530, pro-rated, effective for the period October 5 - December 23, 2020.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

P7. Move to amend, as recommended by the Acting Superintendent of Schools, the extended teacher replacement assignment for Keely Leggour, IHHS, UP & Social Studies Supervisor, Period 7A, at the contractual rate of \$24/class for the first six days of the assignment, and beginning on the seventh day of the assignment, at the contractual rate of \$50/class, as per the terms and conditions of the *Agreement between the Ramapo Indian Hills Board of Education and the Ramapo Indian Hills Supervisors' Association*, effective for the period October 8 - December 23, 2020.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

P8. Move to amend the appointment, as recommended by the Acting Superintendent of Schools, of Alexandra Austin, RHS, Art, Long-term, Temporary Replacement Teacher, Maternity Leave Replacement for Lauren Gibson, a non-tenured position, not accruing tenure in the position, MA, Step 1, \$294.62/diem, effective for the period September 22 - November 16, 2020, to fill the position for the length of time and with the compensation noted, subject to all federal, state, county, and local regulations, governing said employment.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

P9. Move to approve, as recommended by the Acting Superintendent of Schools, the sixth period teaching assignment for Vanessa Reisinger, RHS, Science, Periods 2A and 8A, at the contractual stipend of \$9,530, pro-rated, effective for the period October 27 - December 17, 2020.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney



Indian Hills High School

| <u>Name</u> | <u>Position</u>             | <u>Stipend</u> |
|-------------|-----------------------------|----------------|
| Adam Nemeth | Lighting Designer           | \$1,400        |
| John Fazio  | Set Designer & Construction | 1,000          |

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

P13. Move that, as recommended by the Acting Superintendent of Schools, the following persons be approved as athletic coaches, subject to all federal, state, county and local regulations, governing said employment, effective for the 2020-21 School Year; and move to approve applicants' attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq. as follows:

Ramapo High School

| <u>Name</u> | <u>Position</u>      | <u>Certification</u> | <u>Step</u> | <u>Stipend</u> |
|-------------|----------------------|----------------------|-------------|----------------|
| Sean Larson | Asst. Girls' Fencing | Substitute           | 2           | \$4,784        |

Indian Hills High School

| <u>Name</u>  | <u>Position</u>    | <u>Certification</u> | <u>Step</u> | <u>Stipend</u> |
|--------------|--------------------|----------------------|-------------|----------------|
| Noel Segarra | Asst. Indoor Track | Substitute           | 2           | \$3,951        |

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

P14. Move to approve, as recommended by the Acting Superintendent of Schools, the appointment of Volunteer Coaches, effective for the 2020-21 School Year. Authorization for employment is based on prior verification of background check pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq., as follows:

| <u>Name</u>     | <u>Position</u>   |
|-----------------|-------------------|
| Ron Sparagowski | Indoor Track/IHHS |
| Andrew Litchult | Wrestling/IHHS    |
| Jason Duncan    | Bowling/IHHS      |
| David Chen      | Ice Hockey/RHS    |

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker          Butto          Carolan          Fortunato          Laforgia  
 LeVon          Sullivan          Zammitti Shaw          Kinney

P15. Move to accept, with regret, the resignation of Olivia Heidenfelder, RHS, Special Education, effective December 26, 2020.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker          Butto          Carolan          Fortunato          Laforgia  
 LeVon          Sullivan          Zammitti Shaw          Kinney

P16. Move to accept retirement, with regret, effective December 31, 2020, as follows:

*WHEREAS, Ivy Urdang has dedicated herself to the Ramapo Indian Hills Regional High School District for 19 years and 4 months as a Social Studies Teacher, Mock Trial Advisor, and Amnesty International Advisor; displaying an unselfish commitment to our children; exemplifying the ideals of professionalism and the standard of excellence, and*

*WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education, together with its citizens, wishes to acknowledge exemplary service that Ivy Urdang has provided our children,*

*NOW, THEREFORE, BE IT RESOLVED THAT the Ramapo Indian Hills Regional High School District Board of Education does hereby extend its appreciation and gratitude to Ivy Urdang in recognition of her exemplary service to our school district.*

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker          Butto          Carolan          Fortunato          Laforgia  
 LeVon          Sullivan          Zammitti Shaw          Kinney

**EDUCATION**

E1. Move that, as recommended by the Acting Superintendent of Schools, home instruction for District students, at the approved hourly rate, be approved as follows:

| <u>Student No.</u> | <u>School</u> | <u>Grade</u> |
|--------------------|---------------|--------------|
| 424548             | RHS           | 9            |
| 421625             | RHS           | 12           |

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

**FINANCE**

F1. Move to approve, as recommended by the Acting Superintendent of Schools, the resolution as follows:

WHEREAS, a District employee has submitted a request for reimbursement for work-related travel that is directly related to and within the scope of the employees’ current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District’s School Business Administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board’s policy provisions and approval requirements; and

WHEREAS, the travel request listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employee as set forth below:

| <u>Req. No.</u> | <u>Employee</u> | <u>Conference</u>                 | <u>Date</u>          | <u>Expenses</u> |
|-----------------|-----------------|-----------------------------------|----------------------|-----------------|
| IH20-05         | Davidson        | Conference for English Leadership | November 22-23, 2020 | \$90            |

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

**POLICY**

PO1. Move to approve, as recommended by the Acting Superintendent of Schools, the second and final reading of District Policies as follows:



| <u>Policy Title</u>   | <u>Policy No.</u> |
|---|-------------------|
| Gifted and Talented Students/Honors/Accelerated Instruction | 2464              |
| Administration of Medication                                | 5330              |

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
RC): Becker Butto Carolan Fortunato Laforgia  
LeVon Sullivan Zammitti Shaw Kinney

PO2. Move to approve, as recommended by the Acting Superintendent of Schools, Regulation 5330, Administration of Medication.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
RC): Becker Butto Carolan Fortunato Laforgia  
LeVon Sullivan Zammitti Shaw Kinney

ACTION

**WORK SESSION**  
**EDUCATION**

E2. Move to approve, as recommended by the Acting Superintendent of Schools, the Agreement between Bergen County Special Services and the Ramapo Indian Hills Regional High School District Board of Education for the Suspension Alternative Program (SAP) effective for the period of July 1, 2020 - June 30, 2021.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker            Butto            Carolan            Fortunato            Laforgia  
           LeVon            Sullivan            Zammitti Shaw            Kinney

**FINANCE**

F2. Move to approve, as recommended by the Acting Superintendent of Schools, the 2021-22 Budget Development Schedule.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker            Butto            Carolan            Fortunato            Laforgia  
           LeVon            Sullivan            Zammitti Shaw            Kinney

F3. Move that, as recommended by the Acting Superintendent of Schools, the financial report of the Business Administrator and the Treasurer of School Monies for the month of September 2020, including a cash report for that period, be approved and ordered filed.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker            Butto            Carolan            Fortunato            Laforgia  
           LeVon            Sullivan            Zammitti Shaw            Kinney

F4. Move to approve, as recommended by the Acting Superintendent of Schools, the *Committed Purchase Order Report* for the month of October 2020, having been duly audited by the Business Administrator and the chairperson of the Finance Committee.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker            Butto            Carolan            Fortunato            Laforgia  
           LeVon            Sullivan            Zammitti Shaw            Kinney

F5. Move to ratify, as recommended by the Acting Superintendent of Schools, the October 31, 2020 Payroll in the amount of \$1,442,841.76 having been duly audited and previously paid. (Amount was not available for the October 26, 2020 Regular Public Meeting.)

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker            Butto            Carolan            Fortunato            Laforgia  
           LeVon            Sullivan            Zammitti Shaw            Kinney

F6. Move to authorize, as recommended by the Acting Superintendent of Schools, approval of bills drawn on the current account in the total amount (*Amount available November 23, 2020*) for materials received and/or services rendered having been duly audited by the business administrator and the chairperson of the Finance Committee.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

F7. Move that, as recommended by the Acting Superintendent of Schools, bills in the District Cafeteria Fund in the total amount of \$ (*Amount available November 23, 2020*) having been duly audited and approved by the Business Administrator/ Board Secretary and previously paid, be approved by the Board as follows:

|                                |   |                         |
|--------------------------------|---|-------------------------|
| ARAMARK                        | <i>(Amount available<br/>November 23, 2020)</i> | October Operations      |
| RIH District<br>Cafeteria Fund | <i>(Amount available<br/>November 23, 2020)</i> | October Student Lunches |

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

F8. Move to approve, as recommended by the Acting Superintendent of Schools, transfers and to authorize the Acting Superintendent and Business Administrator/ Board Secretary to make additional transfers that would be ratified at the next Board Meeting as necessary to comply with State requirements in accordance with Policy 6422 as per the attached *Expense Account Adjustment Analysis* for the month of September 2020.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

F9. Move that pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of September 30, 2020 after review of the Secretary’s monthly financial report (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of *N.J.A.C. 6A:23A-16.10(b)* and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

F10. Move to approve the resolution as follows:

Receipt of Certification from Board Secretary  
 Pursuant to *N.J.A.C. 6:23A-16.10(c)4*, I, Frank C. Ceurvels, certify that as of September 30, 2020, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the District Board of Education pursuant to *N.J.S.A. 18A:22-8* and *N.J.S.A. 18A:22-8.1*.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

F11. Move to approve, as recommended by the Acting Superintendent of Schools, the resolution as follows:

BE IT RESOLVED, that the amount of District taxes needed to meet the obligations of this Board from January – June 2021 is \$26,789,651 divided as follows:

|              |                           |
|--------------|---------------------------|
| \$9,624,741  | Borough of Franklin Lakes |
| \$6,396,618  | Borough of Oakland        |
| \$10,768,292 | Township of Wyckoff       |

and that the governing bodies are hereby requested to place in the hands of the custodian of school monies that amount in accordance with the statutes relating thereto.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

**COMMITTEE REPORTS**

**BOARD COMMENTS**

**PUBLIC DISCUSSION**

A. Moved by \_\_\_\_\_ Seconded \_\_\_\_\_ to open the meeting to public discussion.

B. Moved by \_\_\_\_\_ Seconded \_\_\_\_\_ to re-enter the Action/Work Session.

**ANTICIPATED FUTURE MEETING DATES**

Monday, November 23, 2020, Regular Public Meeting, Electronic Meeting, 8 P.M.

**ADJOURNMENT**

Moved by \_\_\_\_\_ Seconded: \_\_\_\_\_ to adjourn at \_\_\_\_\_ P.M.