

RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT  
Oakland, New Jersey 07436

**REGULAR PUBLIC MEETING**  
November 23, 2020  
Electronic Meeting, 7 P.M.  
*Action to authorize Executive Session*  
Anticipated Public Session, 8 P.M.

**AGENDA**

**OPENING**

A. Meeting called to order.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted in accordance with N.J.S.A. 10:4-8(b), and guidance from the New Jersey Department of Community Affairs, Division of Local Government Services.

In addition, please be aware that employees of the School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public, and in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

RC): Becker      Butto      Carolan      Fortunato      Kologrivov      Laforgia  
LeVon      Patel      Sullivan      Zammitti Shaw      Kinney

**PLEDGE OF ALLEGIANCE**

**BOARD PRESIDENT'S REPORT**

- Student Board Representatives

**ACTING SUPERINTENDENT'S REPORT**

*Instructional Report: Anti-Bullying Act Self-Assessment*

**BUSINESS ADMINISTRATOR'S REPORT**

**PUBLIC DISCUSSION OF AGENDA AND NON-AGENDA ITEMS**

- A. Moved by \_\_\_\_\_ Seconded \_\_\_\_\_ to open the meeting to public discussion.
- B. Moved by \_\_\_\_\_ Seconded \_\_\_\_\_ to close public discussion of agenda items and to re-enter the Regular Public Meeting.

**OPEN BOARD DISCUSSION**

**ACTION ITEMS**

Move to approve Closed and Action/Work Session Minutes of October 12, 2020.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

Move to approve Closed and Regular Public Meeting Minutes of October 26, 2020.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

Move to approve Closed Executive Session Minutes of October 30, 2020.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

**PERSONNEL**

P1. Move to amend, as recommended by the Acting Superintendent of Schools, the request for a paid Maternity Leave of Absence (Presumptive Period of disability), utilizing unused sick leave as allowed by law, for Graziella Lazzara, IHHS, World Languages, effective on or about June 2 - 16, 2020, and further move to approve an unpaid Family Leave of Absence utilizing The Family and Medical Leave Act (FMLA) effective on or about September 1 - November 20, 2020, and further move to approve an unpaid Childrearing Leave of Absence effective on or about November 23, 2020 - June 30, 2021.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

P2. Move to amend, as recommended by the Acting Superintendent of Schools, the appointment of Titina Serpico, IHHS, World Languages, Long-term, Temporary Replacement Teacher, Maternity Leave Replacement, for Graziella Lazzara, a non-tenured position, not accruing tenure in the position, MA, Step 4, \$57,588, retroactive for the period September 1, 2020 - June 30, 2021, and further move that

the president and secretary, as proper officers of the Board of Education, be authorized and directed to issue the proper contract; subject to all federal, state, county and local regulations, governing said employment.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

P3. Move to approve, as recommended by the Acting Superintendent of Schools, the request for a paid Maternity Leave of Absence (Presumptive Period of Disability), utilizing unused sick leave as allowed by law, for Emily Reitter, RHS, Music, effective on or about February 25 - April 16, 2021, and move to approve an unpaid Family Leave of Absence utilizing The Family and Medical Leave Act (FMLA) effective on or about April 19 - June 30, 2021.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

P4. Move to amend, as recommended by the Acting Superintendent of Schools, the appointment of Robin Crossley, Family & Consumer Science District Head Teacher, annual stipend of \$4,056, from September 1, 2020 - June 30, 2021, to September 1 - 24, 2020.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

P5. Move to approve, as recommended by the Acting Superintendent of Schools, the appointment of athletic coaches, subject to all federal, state, county, and local regulations, governing said employment; effective for the 2020-21 School Year; and move to approve applicants' attestation that he / she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13, and N.J.S.A. 18A;12-1 et seq.* as follows:

Ramapo High School

| <u>Name</u>     | <u>Position</u>         | <u>Certification</u> | <u>Step</u> | <u>Stipend</u> |
|-----------------|-------------------------|----------------------|-------------|----------------|
| Dan Ring        | Asst. Boys' Basketball  | Substitute           | 4           | \$5,871        |
| Samantha Samuel | Basketball Cheerleading | Substitute           | 1           | 3,336          |

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

P6. Move to approve, as recommended by the Acting Superintendent of Schools, the appointment of Special School Advisors, subject to all federal, state, county, and local regulations, governing said employment, effective for the 2020-21 School Year; and move to approve applicants' attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, *N.J.S.A. 18A:6-4.13 et seq.*, and *N.J.S.A. 18A:12-1 et seq.*, as follows:

Ramapo High School

| <u>Advisor</u>  | <u>Position</u>            | <u>Step</u> | <u>Stipend</u> |
|-----------------|----------------------------|-------------|----------------|
| Kathleen Whaley | Yearbook - Editorial       | 4           | \$7,642        |
| Claire Davanzo  | Asst. Yearbook - Editorial | 1           | 2,632          |

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

P7. Move to approve, as recommended by the Acting Superintendent of Schools, the following individual listed below as a substitute teacher effective for the 2020-21 School Year; and move to approve applicant's attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, *N.J.S.A. 18A:6-4.13*, and *N.J.S.A. 18A:12-1 et seq.*, as applicable:

| <u>Name</u>       | <u>Location</u> |
|-------------------|-----------------|
| Andrea Bellantone | District        |

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

P8. Move to accept the resignation of Robert Zitelli, RHS, Math Supplemental Teacher, effective December 17, 2020.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

**EDUCATION**

E1. Move to approve, as recommended by the Acting Superintendent of Schools, the revised Two Cohort Hybrid Schedule.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

E2. Move to approve in accordance with Chapter 46, Title 18A, New Jersey Statutes, and on the recommendation of the Acting Superintendent of Schools, District Director of Student Personnel Services, and District Child Study Team that tuition and/or related services be paid for the students listed below to attend the schools indicated and at the tuition costs indicated for the 2020-21 School Year as follows:

| <u>Student No.</u> | <u>Placement</u>                | <u>Tuition</u>           |
|--------------------|---------------------------------|--------------------------|
| 422632             | The Forum School, 1:1 Aide      | \$39,999.00 <sup>1</sup> |
| 421652             | Paradigm Therapeutic Day School | \$52,956.80 <sup>2</sup> |

<sup>1</sup>Includes Extended School Year  
<sup>2</sup>Prorated beginning November 16, 2020

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

E3. Move that, as recommended by the Acting Superintendent of Schools, home instruction for District students, at the approved hourly rate, be approved as follows:

| <u>Student No.</u> | <u>School</u> | <u>Grade</u> |
|--------------------|---------------|--------------|
| 421652             | ODRHS         | 12           |
| 423211             | RHS           | 10           |

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

E4. Move to approve, as recommended by the Acting Superintendent of Schools, the Agreement between Bergen County Special Services and the Ramapo Indian Hills Regional High School District Board of Education for the Suspension Alternative Program (SAP) effective for the period of July 1, 2020 - June 30, 2021.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

E5. Move to approve, as recommended by the Acting Superintendent of Schools, the Indian Hills High School and the Ramapo High School 2019-20 School Self-Assessments for Determining Grades under the Anti-Bullying Bill of Rights Act (ABR) and pursuant to N.J.S.A. 18A:17-46.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

E6. Move to approve, as recommended by the Acting Superintendent of Schools, the Curriculum Evaluation Hours for the 2020-21 School Year as follows:

| <u>Department</u>         | <u>Course Title</u>      | <u>Staff</u>   | <u>Hours Per Staff Member</u> |
|---------------------------|--------------------------|----------------|-------------------------------|
| Business                  | Technology / Programming | 4 Participants | 8                             |
|                           |                          | 2 Instructors  | 8                             |
|                           | Business                 | 4 Participants | 8                             |
|                           |                          | 2 Instructors  | 8                             |
| Family & Consumer Science | Family Consumer Science  | 4 Participants | 8                             |
|                           |                          | 2 Instructors  | 8                             |
| Science                   | Biology                  | 4 Participants | 8                             |
|                           |                          | 2 Instructors  | 8                             |
|                           | Chemistry                | 4 Participants | 8                             |
|                           |                          | 2 Instructors  | 8                             |
|                           | Physics                  | 4 Participants | 8                             |
|                           |                          | 2 Instructors  | 8                             |
|                           | Science Electives        | 4 Participants | 8                             |
|                           |                          | 2 Instructors  | 8                             |
| World Languages           | Spanish                  | 4 Participants | 8                             |
|                           |                          | 2 Instructors  | 8                             |
|                           | Italian                  | 4 Participants | 8                             |
|                           |                          | 2 Instructors  | 8                             |

|         |                |   |
|---------|----------------|---|
| French  | 4 Participants | 8 |
|         | 2 Instructors  | 8 |
| Chinese | 1 Participant  | 8 |
|         | 1 Instructor   | 8 |

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

**OPERATIONS**

OP1. Move to accept, as recommended by the Acting Superintendent of Schools, the reports of bus evacuation drills that were conducted in the District during the 2020-21 School Year as follows:

Drills were conducted on October 15, 2020 in front of the Indian Hills High School between 11:35 - 11:45 A.M. and students who are bussed to school participated. Mr. Matthew Bushta, Assistant Principal, and Mr. Charles Wolff, District Security Coordinator, supervised the drills.

Drills were conducted on October 15, 2020 in front of the Ramapo High School between 7 - 7:20 A.M. and students who are bussed to school participated. Mr. Mike Mancino, Assistant Principal, and Mr. Charles Wolff, District Security Coordinator, supervised the drills.

Drills were conducted on October 20, 2020 in front of the Indian Hills High School between 11:35 - 11:45 A.M. and students who are bussed to school participated. Mr. Matthew Bushta, Assistant Principal, and Mr. Charles Wolff, District Security Coordinator, supervised the drills.

Drills were conducted on November 16, 2020 in front of the Ramapo High School between 11:35 - 11:45 A.M. and students who are bussed to school participated. Mr. Mike Mancino, Assistant Principal, and Mr. Charles Wolff, District Security Coordinator, supervised the drills.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

OP2. Move to approve, as recommended by the Acting Superintendent of Schools, the resolution as follows:

BE IT RESOLVED, that the terms, stipulations and conditions as established in the Settlement Agreement between the Ramapo Indian Hills Regional High School District Board of Education, Hygrade Insulators, Inc., and Laurence Parisi, AIA,

which is annexed to this resolution is hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and any other documents necessary to effectuate same.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

OP3. Move to approve the resolution as follows:

BE IT RESOLVED that the Ramapo Indian Hills Regional High School District Board of Education immediately solicit Requests for Qualifications (RFQ) for the calendar year 2021 for Board Counsel (General, Labor, and Special Education) Services, Audit Services, and Insurance Brokerage Services, with such RFQ process to be completed no later than February 1, 2021 for Board approval at the next immediate Board Meeting following that date, with perspective applicants to submit their resumes demonstrating ten (10) years’ experience in the relevant subject matter, along with their hourly billing rate and description of professional liability insurance coverage, and any other requirements to be posted in the public notice.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

**FINANCE**

F1. Move that, as recommended by the Acting Superintendent of Schools, the financial report of the Business Administrator and the Treasurer of School Monies for the month of September 2020, including a cash report for that period, be approved and ordered filed.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

F2. Move to approve, as recommended by the Acting Superintendent of Schools, the *Committed Purchase Order Report* for the month of October 2020, having been duly audited by the business administrator and the chairperson of the Finance Committee.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

F3. Move to ratify, as recommended by the Acting Superintendent of Schools, the October 31, 2020 Payroll in the amount of \$1,442,841.76 having been duly audited



and previously paid. (Amount was not available for the October 26, 2020 Regular Public Meeting).

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

- F4. Move to authorize, as recommended by the Acting Superintendent of Schools, approval of bills drawn on the current account in the total amount of \$2,594,705.67 for materials received and/or services rendered, including the November 15, 2020 Payroll, having been duly audited by the Business Administrator and the chairperson of the Finance Committee.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

- F5. Move to approve, as recommended by the Acting Superintendent of Schools, transfers and to authorize the Acting Superintendent and Business Administrator/Board Secretary to make additional transfers that would be ratified at the next Board Meeting as necessary to comply with State requirements in accordance with Policy 6422 as per the attached *Expense Account Adjustment Analysis* for the month of October 2020.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

- F6. Move that, as recommended by the Acting Superintendent of Schools, bills in the District Cafeteria Fund in the total amount of \$30,777.22 having been duly audited and approved by the Business Administrator/Board Secretary, and previously paid, be approved by the Board as follows:

|                             |             |                         |
|-----------------------------|-------------|-------------------------|
| ARAMARK                     | \$30,413.22 | October Operations      |
| RIH District Cafeteria Fund | \$364.00    | October Student Lunches |

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_

RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

- F7. Move that pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of October 31, 2020 after review of the Secretary’s monthly financial report (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of

*N.J.A.C. 6A:23A-16.10(b)* and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

F8. Move to approve the resolution as follows:

Receipt of Certification from Board Secretary  
 Pursuant to *N.J.A.C. 6:23A-16.10(c)4*, I, Frank C. Ceurvets, certify that as of September 30, 2020, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the District Board of Education pursuant to *N.J.S.A. 18A:22-8* and *N.J.S.A. 18A:22-8.1*.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

F9. Move to approve, as recommended by the Acting Superintendent of Schools, the 2021-22 Budget Development Calendar.

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

F10. Move to approve, as recommended by the Acting Superintendent of Schools, the resolution as follows:

BE IT RESOLVED, that the amount of District taxes needed to meet the obligations of this Board from January - June 2021 is \$26,789,651 divided as follows:

- \$9,624,741 Borough of Franklin Lakes
- \$6,396,618 Borough of Oakland
- \$10,768,292 Township of Wyckoff

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

F11. Move to approve, as recommended by the Acting Superintendent of Schools, the resolution as follows:

WHEREAS, a District employee has submitted a request for reimbursement for work-related travel that is directly related to and within the scope of the employee’s current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District’s school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board’s policy provisions and approval requirements; and

WHEREAS, the travel request listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employee as set forth below:

| <u>Req. No.</u> | <u>Employee</u> | <u>Conference</u>                       | <u>Date</u>      | <u>Expenses</u> |
|-----------------|-----------------|---|------------------|-----------------|
| R20-09          | Winslow         | Introduction to Argument-Driven Inquiry | December 5, 2020 | \$175           |

Moved by \_\_\_\_\_ Seconded \_\_\_\_\_  
 RC): Becker Butto Carolan Fortunato Laforgia  
 LeVon Sullivan Zammitti Shaw Kinney

**COMMITTEE REPORTS**

**BOARD COMMENTS**

**PUBLIC DISCUSSION**

- A. Moved by \_\_\_\_\_ Seconded \_\_\_\_\_ to open the meeting to public discussion.
- B. Moved by \_\_\_\_\_ Seconded \_\_\_\_\_ to re-enter the Regular Public Meeting.

**ANTICIPATED FUTURE MEETING DATES**

Monday, December 14, 2020, Work Session/Regular Public Meeting, Electronic Meeting, 8 P.M.

**ADJOURNMENT**

Moved by \_\_\_\_\_ Seconded: \_\_\_\_\_ to adjourn at \_\_\_\_\_ P.M.