

**RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
Oakland, New Jersey**

**WORK SESSION/REGULAR PUBLIC MEETING MINUTES
July 27, 2020
Electronic Public Meeting**

Roll Call – Executive Session

Upon roll call at 6:45 P.M., the Board members responded as follows: Mmes. Kilday, Laforgia, Sullivan, and Zammitti Shaw. Messrs. Becker, Butto, Carolan, Fortunato, and Kinney. Mrs. Beverly MacKay, Superintendent of Schools; Mr. Frank C. Ceurvels, Business Administrator / Board Secretary; Mr. Bruce Watson, Interim Superintendent of Schools; and Mr. Stephen Fogarty, Board Counsel, were also present.

The meeting was called to order by the Board president at 6:45 P.M. Mr. Kinney announced that adequate notice of the meeting has been posted and published as required by law.

A motion was made by Mr. Becker and seconded by Mr. Carolan and unanimously carried to move into Closed Executive Session for the purpose of discussing personnel, litigation, and negotiations. Information from the Closed Executive Session will be made public at the discretion of the Board, as per Board Bylaw 0166, Executive Sessions, or as otherwise authorized by law. The Closed Executive Session was adjourned at 7:25 P.M.

Roll Call – Work Session / Regular Public Meeting

Upon roll call at 8:01 P.M. Board members responded as follows: Mmes. Kilday, Laforgia, Sullivan, and Zammitti Shaw. Messrs. Becker, Butto, Carolan, Fortunato, and Kinney. Mrs. Beverly MacKay, Superintendent of Schools; Mr. Frank C. Ceurvels, Business Administrator / Board Secretary; and Mr. Bruce Watson, Interim Superintendent of Schools; were also present.

The meeting was called to order by the Board President at 8:01P.M. Mr. Kinney announced that due to the current State of Emergency, in accordance with N.J.S.A. 10:4-8(b), and guidance from the New Jersey Department of Community Affairs, Division of Local Government Services, this Meeting was posted and published as a remote meeting. He read a public statement advising the public to be aware that employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Mr. Kinney further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

BOARD PRESIDENT'S REPORT

Mr. Kinney introduced Mr. Bruce Watson, Interim Superintendent of Schools, for the 2020-21 School Year. Mr. Watson thanked Mr. Kinney and the members of the Board for the opportunity to serve as the Interim Superintendent to assist the Board in meeting all of its goals and initiatives for the 2020-21 School Year. Mr. Watson thanked Mrs. MacKay for her time during the transition period over the last three weeks. Mr. Watson stated that he is looking forward to working with District administrators, faculty and staff during the 2020-21 School Year.

Mr. Kinney invited representatives of the Wyckoff Mayor and Council and the Oakland Council to recognize Mrs. MacKay for her many years of dedicated service to the students of the FLOW community. Mrs. MacKay thanked Mr. DePhillips, Mr. Rooney, Mr. Shanley, and Mr. Talamini for their kind words.

Mr. Kinney, on behalf of the members of the Board of Education, thanked Mrs. MacKay for her dedicated service to the Ramapo Indian Hills Regional High School District in her many positions during the last 17 years, and stated that she will be missed. Mrs. MacKay thanked Mr. Kinney and the members of the Board of Education.

Mr. Kinney invited Mr. Carolan, Chairperson, Negotiations / Strategic Planning Committee, to present the District's Long-Range Strategic Plan. A brief question and

answer session followed Mr. Carolan's presentation.

SUPERINTENDENT'S REPORT

Mrs. MacKay congratulated the graduates of the Class of 2020! She stated that the graduation ceremonies are scheduled on Tuesday, July 28, 4 P.M. and 7 P.M., and Wednesday, July 29, 4 P.M. and 7 P.M. The rain date, if needed, is scheduled on Thursday, July 30.

Mrs. MacKay discussed the District's Return to Learning Plan, Phase 1, effective for the period September 8 – October 23. Board discussion followed regarding the District's Plan.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Ceurvels reported on the capital projects/initiatives as follows: 1) Resolutions OP1 and OP2 for Board approval – the withdrawal from the District's Emergency Relief Fund; 2) the District's Sanitization Plan; 3) Resolution OP4 for Board approval – the District's Request for Proposals for the Long-Range Strategic Plan; 4) the Girls' Locker Room Project is in progress; the lockers are scheduled to be delivered in two weeks.

Mr. Ceurvels thanked Mrs. MacKay for her many years of dedicated service in the District. He welcomed Mr. Watson to the District.

PUBLIC DISCUSSION OF AGENDA AND NON-AGENDA ITEMS

- A. Moved by BUTTO Seconded KILDAY to open the meeting to public discussion.

Members of the public thanked Mrs. MacKay for her many years of service and welcomed Mr. Watson to the District.

Members of the public addressed the Board regarding their concerns about the District's Return to Learning Plan. Mrs. MacKay thanked the public for their comments and emphasized that District administrators continue to update the District's Plan according to the guidance received from the Department of Education and the Governor's Office.

Mr. Madison, Wyckoff Committee Liaison to the Board of Education, stated that on behalf of the Wyckoff Township Committee, he thanked Mrs. MacKay for her many dedicated years of in the FLOW District.

- B. Moved by BECKER Seconded CAROLAN to close public discussion of agenda items and to re-enter the Work Session/Regular Public Meeting.

ACTION ITEMS - ✓ = Yes

The following motions were approved by roll call:

Moved by: KILDAY Seconded: BECKER

To approve Closed and Action/Work Session Minutes of June 8, 2020.

To approve Closed and Regular Public Meeting Minutes of June 29, 2020.

RC): Becker ✓, Butto ✓, Carolan ✓, Fortunato ✓, Laforgia ✓,
Sullivan ✓, Zammitti Shaw ✓, Kilday ✓, Kinney ✓

The following motions were approved by roll call: P1 – P22 & P24 – PO2

Moved by: CAROLAN Seconded: ZAMMITTI SHAW

PERSONNEL

- P1. To approve, as recommended by the Superintendent of Schools, the *Addendum to the Collective Negotiations Agreement for the 2016-17 through 2020-21 School Years between The Ramapo Indian Hills Board of Education and The Ramapo Indian Hills Education Association.*

P2. That, as recommended by the Superintendent of Schools, the following persons be appointed to fill the positions for the length of time and with the compensation noted, subject to all federal, state, county, and local regulations, governing said employment; and further that the president and secretary, as proper officers of the Board of Education, be authorized and directed to issue the proper contracts for the 2020-21 School Year; and move to approve applicants' attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.*, as applicable. Further move to approve the assignment of the appropriate Unique Position Code as required by State Statute.

<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Basis of Employment</u>	<u>Employment Date</u>	<u>Annual Salary</u>
Eric Weiss	Science/IHHS	MA+30, Step 8	10 months	9/01/20 - 6/30/21	\$66,263 ^{1/4}
Richmond Borgonos	Custodian/ Maintenance/ District ²	Step 7	12 months ⁵	9/01/20 - 6/30/21	\$67,977 ⁶
Nancy Rosa	Bus Driver/ District ³	N/A	10 months	9/01/20 - 6/30/21	\$36,400

¹Replacement for Robert Wilson

²Replacement for Anthony Neggers

³Replacement for Ronald Rhodes

⁴Plus Doctorate Stipend, \$1,871

⁵90-Day Probationary Period

⁶Pro-rated

P3. To approve, as recommended by the Superintendent of Schools, the appointment of Monica Archer, RHS, Special Education, Long-term, Temporary Replacement Teacher, Maternity Leave Replacement, for Kaitlin Schutte, a non-tenured position, not accruing tenure in the position, MA, Step 1, \$294.62/diem, effective for the period September 1 - November 24, 2020, subject to all federal, state, county and local regulations, governing said employment; and move to approve applicant's attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.* Further move to approve the assignment of the appropriate Unique Position Code as required by State Statute.

P4. Delete.

~~Move to approve, as recommended by the Superintendent of Schools, the appointment of Natalia Vaile, RHS, Art, Long-term, Temporary Replacement, Maternity Leave Replacement, for Lauren Gibson, a non-tenured position, not accruing tenure in the position, BA, Step 1, \$286.56/diem, effective for the period September 1 - November 14, 2020, subject to all federal, state, county and local regulations, governing said employment; and move to approve applicant's attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.*, as applicable. Further move to approve the assignment of the appropriate Unique Position Code as required by State Statute.~~

P5. To approve, as recommended by the Superintendent of Schools, the request for a paid Maternity Leave of Absence (Presumptive Period of Disability), utilizing unused sick leave as allowed by law, for Megan Casey, RHS, English, effective on or about October 21 - November 24, 2020; and further move to approve an unpaid Family Leave of Absence utilizing The Family and Medical Leave Act (FMLA) effective on or about November 25, 2020 - March 1, 2021.

P6. To approve, as recommended the Superintendent of Schools, summer employment for Sevana Bohchalian, RHS, not to exceed seven (7) hours, to conduct CST initial evaluations, during the months of July and August 2020, as

per the approved contractual hourly rate (as calculated on the base pay plus longevity, if applicable).

- P7. To approve, as recommended by the Superintendent of Schools, summer employment for Tiffany Mendez, IHHS, not to exceed two (2) hours, to conduct an intake meeting during the months of July and August 2020 as per the approved contractual hourly rate (as calculated on the base pay plus longevity, if applicable).
- P8. To approve, as recommended by the Superintendent of Schools, the summer employment for Angela Manzi, IHHS, not to exceed seven (7) hours, to assist in the development of the District’s Re-start Plan, as per the approved contractual hourly rate (as calculated on the base pay plus longevity, if applicable).
- P9. To approve, as recommended by the Superintendent of Schools, the appointment of Samantha Janiszak, IHHS, SAT/ELS Testing Building Coordinator, effective for the 2020-21 School Year, at the approved contracted rate as per the terms and conditions of the Agreement between the Ramapo Indian Hills Board of Education and the Ramapo Indian Hills Education Association.
- P10. To approve, as recommended by the Superintendent of Schools, the appointment of Catherine Copeland, RHS, SAT/ELS Testing Building Coordinator, effective for the 2020-21 School Year, at the approved contracted rate as per the terms and conditions of the Agreement between the Ramapo Indian Hills Board of Education and the Ramapo Indian Hills Education Association.
- P11. To approve, as recommended by the Superintendent of Schools, the appointment of Chemical Hygiene Officers effective for the 2020-21 School Year as follows:

<u>Name</u>	<u>Building</u>
Lisa Martone	Ramapo High School
Angela Manzi	Indian Hills High School

- P12. To approve, as recommended by the Superintendent of Schools, the appointment of RHS Summer Band Camp Staff, subject to all federal, state, county, and local regulations, governing said employment, effective for the months of July and August 2020; and further move to approve the applicants’ attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq., as applicable:

Ramapo High School

<u>Advisor</u>	<u>Position</u>	<u>Stipend</u>
Jacqueline Sarracco	Band Director	\$1,500
David Marks	Asst. Band Director	1,000
Chris DeWilde	Asst. Director/Band Front	800
Kimberly Deamer	Color Guard	800
Emily Reitter	Color Guard	800
Luke Short	Percussion Instructor	800
Evan Wasek	Drill Instructor/Brass	800

Michael Sasson	Drill Instructor / Percussion	800
David Marks	Drill Writer	1,500

P13. To approve, as recommended by the Superintendent of Schools, the appointment of RHS Marching Band Staff, subject to all federal, state, county, and local regulations, governing said employment, for the 2020-21 School Year; and further move to approve the applicants’ attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq.,* as applicable:

Ramapo High School

<u>Advisor</u>	<u>Position</u>	<u>Stipend</u>
Luke Short	Percussion Instructor	\$1,500
Christopher DeWilde	Drill / Brass Instructor	2,500

P14. To approve, as recommended by the Superintendent of Schools, the appointment of IHHS Marching Band Staff, subject to all federal, state, county, and local regulations, governing said employment, for the 2020-21 School Year; and further move to approve the applicants’ attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq.,* as applicable:

Indian Hills High School

<u>Advisor</u>	<u>Position</u>	<u>Stipend</u>
Gordon Fisher	Music Writer	\$2,000
David Marks	Drill Writer	1,500
Gordon Fisher	Percussion Writer	1,000
Michael Sasson	Percussion Instructor	1,000
Keith Warfield	Percussion Instructor	1,000

P15. To approve, as recommended by the Superintendent of Schools, the appointment of IHHS Summer Band Camp Staff, subject to all federal, state, county, and local regulations, governing said employment, effective for the months of July and August 2020; and further move to approve the applicants’ attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq.,* as applicable:

Indian Hills High School

<u>Advisor</u>	<u>Position</u>	<u>Stipend</u>
Jason Clark	Band Director	\$1,500
Kathy Cappela	Asst. Band Director	1,000
David Marks	Drill Instructor	1,000
Michael Sasson	Color Guard Director	800
Kristin DiNapoli	Color Guard Instructor	800

Brian Prokop	Percussion Instructor	800
Keith Warfield	Percussion/Pit Instructor	800
Evan Wasek	Drill/Brass Instructor	\$800
Eric Tashji	Drill/Woodwind Instructor	800
Chris DeWilde	Music/Woodwind Instructor	800
Daniel Stocker	Music/Brass Instructor	800

P16. To approve, as recommended by the Superintendent of Schools, the appointment of the following individuals listed below as substitute teachers for the 2020-21 School Year, beginning September 1, 2020 and ending June 30, 2021; and move to approve applicants' attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq.*, as applicable:

<u>Name</u>	<u>Name</u>
Rosemary Bencivenga	Eileen O'Brien
Josif Benfeld	Donald Piercy
David Bonagura	Marwin Rapkin
Nina Calvin	Brianna Reyes
Aiden Cole	Maria Riba-Slutsky
Daniel D'Amico	Kelley Rowe
Nancy Diehl	Matthew Salisbury
Kimberly Evans	Nancy Shaver
Sarah Francini	Janet Sheikhan
Samantha Franz	Annie Solomon
Joseph Frodella	Jodi Steinhart
Karen Galinko	Eric Tashji
Andrew Garlick	Ester Vierheilig
Nicolae Ghetta	Sally Vigna
Greta Goodman	Catherine Vincent
Taylor Grbelja	Joan Wilkinson
Nancy Hafers	Jack Wilson
Gloria Kirwan	Joseph Wolfson
Jonathan Leroux	Brianne Wolman
Thomas Manobianco	Michael Zimmer
Jeffrey Moss	

P17. To approve, as recommended by the Superintendent of Schools, the appointment of the following individuals listed below as bedside instructors for the 2020-21 School Year, beginning September 1, 2020 and ending June 30, 2021; and move to approve applicants' attestation that he/she has not been convicted of any

disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq.*, as applicable:

<u>Name</u>	<u>Name</u>
Charles Epstein	Annie Solomon
Jennifer Mawhinney	Charlene Taormina

P18. To approve, as recommended by the Superintendent of Schools, the appointment of the following individuals listed below as Substitute Nurses, for the 2020-21 School Year, beginning September 1, 2020 and ending June 30, 2021; and move to approve the applicants’ attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq.*:

<u>Name</u>
Ruta Ayers
Lynn Bohm
Lois Craumer

P19. To approve, as recommended by the Superintendent of Schools, the appointment of Paulinus Egu as the designated person responsible for compliance with the PEOSH Indoor Air Quality Standard, as required by the New Jersey Public Employees Occupational and Safety Health Program (PEOSH) Indoor Air Quality Standard N.J.A.C. 12:100:13.1, effective for the period July 6, 2020 through to the date of the 2021 Reorganization Meeting.

P20. To approve, as recommended by the Superintendent of Schools, the appointment of Paulinus Egu to be designated the program coordinator and responsible for compliance with the PEOSH Hazardous Communication Standard, as required by the New Jersey Public Employees Occupational and Safety Health Program (PEOSH) Hazardous Communication Standard N.J.A.C. 12:100-7, effective for the period July 6, 2020 through to the date of the 2021 Reorganization Meeting.

P21. To approve, as recommended by the Superintendent of Schools, the appointment of Paulinus Egu as Health & Safety Officer, effective for the period July 6, 2020 through to the date of the 2021 Reorganization Meeting.

P22. That, as recommended by the Superintendent of Schools, the following persons be approved as athletic coaches, subject to all federal, state, county and local regulations, governing said employment; effective for the 2020-21 School Year; and move to approve applicants’ attestation that he / she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq.* as follows:

Indian Hills High School

<u>Name</u>	<u>Position</u>	<u>Certification</u>	<u>Step</u>	<u>Stipend</u>
Mark Brinkley	Asst. Girls’ Soccer	Substitute	2	\$4,784
Piero Pelosi	Asst. Girls’ Soccer	Substitute	2	4,784
Katrina Shababb	Gymnastics	Standard	2	5,601

Ramapo High School

<u>Name</u>	<u>Position</u>	<u>Certification</u>	<u>Step</u>	<u>Stipend</u>
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Anthony Ciccone Asst. Cross Country Substitute 4 \$4,867

P24. To accept, with regret, as recommended by the Superintendent of Schools, the resignation of Torrance Watson, RHS, Asst. Football Coach, effective immediately.

EDUCATION

E1. To approve, as recommended by the Superintendent of Schools, the request for a District textbook for the 2020-21 School Year as follows:

<u>Title</u>	<u>Author(s)</u>	<u>Publication & Copyright Date</u>	<u>Courses</u>
<i>Social Media</i>	Andrew T.	Edify Publishings	Social Media
<i>Marketing Online</i>	Stephen & Yakov Bart	2019	Marketing Honors

E2. To approve, as recommended by the Superintendent of Schools, the purchase of 245 iPads (128GB - WiFi), 245 Apple Pencils, and AppleCare Coverage in the amount of \$136,465.00, as per Apple Quote 2206438357, dated July 23, 2020, Educational Services Commission of New Jersey (ESCNJ - formerly MRESC), Bid Identifier No. ESCNJ 18/19-67 - Apple Contract No. 1062153. Funding to be provided through the use of Emergency Reserve referenced in Resolution OP1.

E3. To approve, as recommended by the Superintendent of Schools, the purchase of two (2) Palo Alto PA-3220 firewalls, associated subscriptions, support and professional services in the amount of \$55,327.50; SHI Quote No. 19189407, dated July 24, 2020. Contract Name: NJSBA - K-12 Classroom Products and Services Contract No. E-8801-ACESCPS.

E4. To authorize, as recommended by the Superintendent of Schools, the District’s Elementary Secondary School Emergency Relief (ESSER) Fund Application for Fiscal Year 2021, and further move to accept the Grant Award of these funds upon the subsequent approval of the FY2021 ESSER Application in the amount of \$56,229.

Mr. Ceurovels stated that the District is completing the Grant Application for the COVID-19 related funding to be used for technology expenses.

E5. To approve, as recommended by the Superintendent of Schools, the resolution as follows:

BE IT RESOLVED by the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as “Agreement”) between the Board and Parents of a student whose name is on file in the Superintendent’s Office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

E6. To approve, as recommended by the Superintendent of Schools, the Contract for Direct ABA and BCBA Services between the Ramapo Indian Hills Regional High School District and Heart to Heart & Associates, LLC, effective for the 2020-21 School Year.

Mrs. MacKay stated that this Contract is for Special Education-related services that meet the needs of students during a health pandemic.

OPERATIONS

OP1. To approve, as recommended by the Superintendent of Schools, the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (the “Board”) has established an Emergency Reserve Account pursuant to N.J.A.C. 6A:23A-14.4; and

WHEREAS, the Board of Education may use the Emergency Reserve Account to finance unanticipated general fund expenditures required for a thorough and efficient education; and

WHEREAS, due to the current public health emergency and the Governor’s order allowing parent(s)/ guardian(s) the option to elect virtual instruction for the 2020-21 School Year, the Ramapo Indian Hills Regional High School District must purchase iPads for faculty necessary to provide hybrid instruction due to COVID restrictions (see Resolution E2.) and in order to provide a thorough and efficient education for its students; and

WHEREAS, the Board may, by resolution, withdraw funds from the Emergency Reserve Account for unanticipated general fund expenditure, with the approval of the Department of Education.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education hereby approves the withdrawal from the Emergency Reserve Account in the amount of \$136,465.00 to purchase iPads (see E.2) an unanticipated general fund expenditure.
2. The Board hereby authorizes the Superintendent of Schools to submit a written application to the Executive County Superintendent’s Office for their review and recommendation to the Commissioner of Education.
3. The Board further authorizes the Superintendent of Schools to execute, or provide any other documentation necessary to effectuate the intent of this resolution.

OP2. To approve, as recommended by the Superintendent of Schools, the following budgetary adjustments:

BE IT RESOLVED that the Ramapo Indian Hills Regional High School District Board of Education does hereby approve the allowable adjustment to the 2020-21 Budget in the amount of \$136,465.00 for the appropriation of Emergency Reserve funding to the Budgetary Accounts as follows:

<u>Revenue</u>	<u>Appropriation</u>	<u>Amount</u>
10-312 Budgeted withdrawal from Emergency Reserve Account	11-190-100-610-997-00-10-00 Tech Allocation	\$136,465.00

OP3. To approve, as recommended by the Superintendent of Schools, the disposal of obsolete District equipment no longer in use and scheduled for resale via public bids as follows:

<u>Quantity</u>	<u>Type of Equipment</u>	<u>Model No. & Manufacture Date</u>
2,441	11” MacBook Air	MacBook Air (11” / Early 2015)
335	13” MacBook Air	MacBook Air (13” / Mid 2017)

OP4. To approve, as recommended by the Superintendent of Schools, the resolution as follows:

WHEREAS, the Board solicited a request for proposals for a Strategic Planning Consultant; and

WHEREAS, DST Consulting (Irwin Consulting LLC) provided the most responsive proposal and has the expertise and experience to provide professional services to the Board of Education (hereinafter referred to as the "Board"); and

WHEREAS, the Board is desirous of appointing Irwin Consulting LLC to provide professional services to the Board;

NOW, THEREFORE, BE IT RESOLVED that the Board appoints Irwin Consulting LLC to conduct, facilitate, and prepare a Strategic Plan in accordance with the terms and conditions set forth in the Proposal which is attached hereto and made a part thereof. The Board President and the Board Secretary are hereby authorized to execute the Proposal and any and all other documents necessary to effectuate the terms of this resolution.

The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board.

LEGAL NOTICE
RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
COUNTY OF BERGEN, STATE OF NEW JERSEY

PLEASE TAKE NOTICE that the Ramapo Indian Hills Regional High School District Board of Education took action at its public meeting on July 27, 2020 to appoint Irwin Consulting LLC to conduct, facilitate, and prepare a Strategic Plan. The appointment qualifies as a professional service for which the Board is not required to publicly advertise for bids in accordance with N.J.S.A. 18A:18A-5. The firm will provide consulting services to the Board of Education in the amount of \$35,000. The resolution appointing and the terms of the appointment of DST Consulting are on file and available for public inspection at the District Offices at 131 Yawpo Avenue, Oakland, New Jersey 07436.

FINANCE

- F1. That, as recommended by the Superintendent of Schools, the financial report of the business administrator and the treasurer of school monies for the month of May 2020, including a cash report for that period, be approved and ordered filed.
- F2. To approve, as recommended by the Superintendent of Schools, the *Committed Purchase Order Report* for the month of June 2020, having been duly audited by the business administrator and the chairperson of the Finance Committee.
- F3. That, as recommended by the Superintendent of Schools, the additional bills paid in June 2020 and drawn on the current account in the total amount of \$684,601.21 for materials received and/or services rendered, having been duly audited by the Business Administrator and the chairperson of the Finance Committee, be ratified by the Board.
- F4. To authorize, as recommended by the Superintendent of Schools, approval of bills drawn on the current account in the total amount of \$2,367,019.19 for materials received and/or services rendered including the July 15, 2020 Payroll, having been duly audited by the Business Administrator and the chairperson of the Finance Committee.
- F5. To approve, as recommended by the Superintendent of Schools, transfers and to authorize the Superintendent and Business Administrator/Board Secretary to make additional transfers that would be ratified at the next Board Meeting as necessary to comply with State requirements in accordance with Policy 6422 as per the attached *Expense Account Adjustment Analysis* for the month of June 2020.
- F6. To approve, as recommended by the Superintendent of Schools, the 10% Transfer Report that represents transfers made during the 2019-20 School Year.
- F7. That pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of June 30, 2020 after review of the Secretary's monthly financial report (Appropriations Section) and

upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of *N.J.A.C. 6A:23A-16.10(b)* and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

F8. To approve the resolution as follows:

Receipt of Certification from Board Secretary

Pursuant to *N.J.A.C. 6:23A-16.10(c)4*, I, Frank C. Ceurvels, certify that as of June 30, 2020, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the District Board of Education pursuant to *N.J.S.A. 18A:22-8* and *N.J.S.A. 18A:22-8.1*.

F9. To approve, as recommended by the Superintendent of Schools, the resolution as follows:

WHEREAS, District employees have submitted requests for reimbursement for work-related travel that is directly related to and within the scope of the employee’s current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District’s school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board’s policy provisions and approval requirements; and

WHEREAS, the travel request listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<u>Req. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
IH20-01	Yaros-Ramos	Google Educator	August 3, 2020	\$10
IH20-02	De Diego	Summer Refresher 2020	August 10-14, 2020	\$35
IH20-03	Robinson	NACAC Virtual Conference	September 22-24, 2020	\$325
R20-05	Wiese	Strengthening Online Science Instruction	July 30, 2020	\$279
R20-06	Higbie	Art Ed NOW Online Conference	July 30, 2020	\$149

POLICY

PO1. To approve, as recommended by the Superintendent of Schools, the second and final reading of revised District Policies as follows:

<u>Policy Title</u>	<u>Policy No.</u>
School Year	8210
School Day	8220

PO2. To approve, as recommended by the Superintendent of Schools, revised District Regulation 8220, School Day.

P1 – P22 & P24 – PO2

RC): Becker ✓, Butto ✓, Carolan ✓, Fortunato ✓, Laforgia ✓, Sullivan ✓, Zammitti Shaw ✓, Kilday ✓, Kinney ✓

The following motion was approved by roll call: **P23**

Moved by: CAROLAN Seconded: ZAMMITTI SHAW

P23. To approve, as recommended by the Superintendent of Schools, the appointment of Volunteer Coaches effective for the 2020-21 School Year. Authorization for employment is based on prior verification of background check pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, *N.J.S.A. 18A:6-4.13 et seq.*, and *N.J.S.A. 18A:12-1 et seq.*, as applicable, as follows:

<u>Name</u>	<u>Position</u>
Rigoberto Calderon	Girls' Soccer/IHHS
Joseph Kilday	Boys' Soccer/RHS

P23

RC): Becker ✓, Butto ✓, Carolan ✓, Fortunato ✓, Laforgia ✓, Sullivan ✓, Zammitti Shaw ✓, Kilday **ABSTAIN**, Kinney ✓

COMMITTEE REPORTS

Ms. Laforgia reported that the members of the Public Relations Committee met earlier to discuss agenda items as follows: 1) creating a welcome letter to introduce Mr. Watson to the FLOW community; 2) the upgrades to the District's website; and 3) creating a press release announcing the consultant approved to assist the Board in the development of the District's Long-Range Strategic Plan.

Mr. Butto reported that the members of the Finance Committee met earlier to discuss agenda items as follows: 1) the 2020-21 Budget shortfall; and 2) the Bathroom Project.

Mrs. Kilday reported that the proposed Board Goals for the 2020-21 School Year will be distributed to the Board in the August 3 Board Packet and a resolution for Board approval will be placed on the August 24 Work Session/Regular Public Meeting Agenda.

Ms. Sullivan reported that the members of the Extracurricular Committee met to discuss agenda items as follows: 1) the District's Return to Learning Plan; 2) Guidelines issued by the NJSIAA; 3) the Arts Education of New Jersey Proposal; this agenda item will be reviewed further.

Mr. Fortunato reported that the members of the Facilities Committee met on July 14 to discuss agenda items as follows: 1) Girls' Locker Room Project; and 2) IHHS Window Project.

Mrs. Zammitti Shaw reported that a Policy Committee Meeting will be scheduled in the near future.

Mr. Becker reported that the members of the Education Committee met on July 23 to review the District's Reopening Plan. An Education Committee Meeting is scheduled on August 20.

BOARD COMMENTS

Board members thanked Mrs. MacKay for her dedicated years of service in the District and wished her much happiness in retirement.

Board members congratulated the Class of 2020!

Board members welcomed Mr. Watson to the District.

Mrs. Kilday thanked the District administrators and staff who have worked on the Committees responsible for developing the District's Return to Learning Plan.

PUBLIC DISCUSSION

- A. Moved by FORTUNATO Seconded KILDAY to open the meeting to public discussion.

A member of the public addressed the Board regarding the District's proposed Long-Range Strategic Plan. Mr. Carolan stated that the consultant will assist the District in the development of the Plan.

A member of the public addressed the Board regarding the IHHS Window Project. Mr. Ceurvels stated that the Project was not cancelled, but placed on hold as the manufacturer stopped production of materials. However, the manufacturer has begun production and the materials will be shipping some time in October.

A member of the public addressed the Board regarding the District's Return to Learning Plan. Mrs. MacKay stated that school districts submitted their plans to the State for review and approval. The District will continually review and update the Plan as necessary.

- B. Moved by CAROLAN Seconded BUTTO to re-enter the Regular Public Meeting.

ANTICIPATED FUTURE MEETING DATES

Mr. Kinney announced anticipated future meeting dates as follows:

Monday, August 3, 2020, Special Public Meeting, Electronic Meeting, 8 P.M.

Monday, August 24, 2020, Work Session/Regular Public Meeting, IHHS, Auditorium, 8 P.M.

ADJOURNMENT

Moved by CAROLAN Seconded: FORTUNATO to adjourn at 10:18 P.M.

John Kinney
Board President

Frank C. Ceurvels
Business Administrator / Board Secretary