



## 2020-21 Attendance Procedures

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# Ramapo High School

## 2020-21 Attendance Procedures

### Student Attendance/Absences:

- If the student does not attend school and it is unrelated to a COVID-19 symptom, but logs into classes remotely, the teacher will record that the student attended the virtual class; however, it is still a charged absence that accrues toward the denial of course credit.
- If a student must remain home as a result of COVID-19 symptoms, quarantine/travel restrictions, or otherwise fails the daily screening, the assistant principal will administratively excuse the absence or building principal provided the student attends class virtually.
- If a student has a doctor's appointment, college visit, observes a religious holiday, experiences a death in the family; that absence will be excused with proper documentation which should be emailed to the Assistant Principal and [RamAttendance@rih.org](mailto:RamAttendance@rih.org).
- If the student screening form is not completed by the start of the day, the student may be sent home and must be picked up by his or her parent/guardian or emergency contact and complete the day virtually; this is not a charged absence and does not accrue toward the denial of course credit.
- If a student needs to change to a completely virtual method, the requests must be sent in writing to Mrs. Jennifer Perry ([jperry@rih.org](mailto:jperry@rih.org)) and Mr. Smith ([tsmith@rih.org](mailto:tsmith@rih.org)) as per [RIHBOE Policy 1648.02](#).

### Attendance Correspondence:

- Genesis Attendance warning letters will be placed in the Genesis Parent portal. You will receive an email notifying you that there is a document to read.
- Loss of Credit Attendance letters will be mailed home and in the Genesis Parent portal.

**Link to RIHRHSD Attendance:** Attendance [Policy](#) and [Regulation](#). ([Student Handbooks - RIHRHSD](#)).

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